

CITY OF WILLIAMSBURG SHELTER HOUSE AGREEMENT

Rental Date: _____

Rental is from 7:00AM to 10:00PM the day of the rental only.

Rental Agreement between the City of Williamsburg and:

Name: _____ (Here after known as renter)

Address: _____ **City:** _____

State: _____ **Zip:** _____

Phone: _____ **Cell Phone:** _____

Email: _____

Nonrefundable Rental Fee Paid: \$ _____ Date Paid: _____ Receipt #: _____

All Daily Rentals (Monday - Sunday) - \$20.00, nonrefundable.

Paid: Cash Check # _____

Renter Signature: _____

Administrative Use Only

Location: _____

Top of Form

Additional Damages Noted: _____

Williamsburg Shelter House Rental Agreement Policies

Renter hereby agrees that they are renting the Williamsburg Shelter House on the above date from the City of Williamsburg and that in doing so they have read and understand the rules and regulations that are required of persons and groups who rent the Williamsburg Shelter House.

The renter agrees to the following rules and regulations:

- I will not allow vehicles including trailers to be driven within the City Park system including the area around the Williamsburg Shelter House (Vehicles shall remain only on the parking area provided and shall not be driven on or over any grass or sidewalks within the park system.)
- I agree to clean up and remove any trash from the facility at the end of my rental period including the removal of tape, banners, and streamers that I may hang.
- I understand and agree that I am not to enter the shelter house for any purpose, including the early decorating or late clean up, outside of the hours of my rental agreement, unless prior approval has been given.
- I understand that I am responsible for reporting any damages that are present prior to my rental period immediately upon entry of the facility for the first time by calling the Williamsburg Recreational Center at 319-668-1636.
- I understand that I am responsible for any damage that occurs during my rental including any unreported damage. The City of Williamsburg has the right to charge for any damages.
- I understand that the rental date is not booked until this form has been completed including my signature and the rental fee has been paid to the Williamsburg Recreational Center.
- I agree to hold the City of Williamsburg harmless for any injuries that happen as a result of my rental of the Williamsburg Shelter House. You are responsible for any insurance coverage during the rental timeframe.

In consideration of the fee paid by the renter to the City of Williamsburg, the City agrees to provide the shelter house on the stated date during the hours of 7:00AM to 10:00PM for use by the renter.

Bottom of Form