

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
October 13, 2003
7:30 p.m.

Mayor Armstrong and council members VonAhsen, Phillips, Wanner, Greiner, and Kirkpatrick were present.

The Council received a thank you from Conn Day, Two Bee Racing Team, for the City's support with their Labor Day bike race.

Eric Tindal, City Attorney, sent a letter to Susan Hart, Stadtmauer & Bailcan, concerning her request for a tax abatement or TIF rebate funds.

The Council received the September 2003 Police Department report.

The Council received the September 2003 Recreation Department report.

The Council received a letter from Attorney Jim Claypool requesting that the Council enter into a conditional development agreement with Williamsburg Retirement Community, Inc.

Representatives from Iowa Telecom were here to discuss caller ID to be available in the Williamsburg area. They plan to upgrade in the near future. Caller ID is available on local numbers but not long distance numbers. Long distance caller ID should be available within the next six months.

The Council did not receive a recommendation from the Planning and Zoning Commission for Clearview Second Addition.

The Council received a letter from Casey's General Stores, Inc. informing them of their plans for a proposed Casey's General Store at the Gene's Express Mart site. They also inquired if Williamsburg has any Tax Increment Financing and/or Tax Abatements for new commercial property.

1. Motion by Phillips and seconded by Wanner to approve the consent agenda:

- a) Minutes of the September 22, October 1 & 6, 2003 council meetings
- b) Bills as presented
- c) Treasurer's report


All ayes. Motion carried.

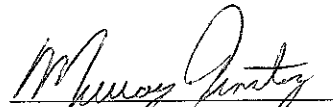
2. Motion by Kirkpatrick and seconded by Greiner to allow the Win With wellness and the Holiday Hustle at 9:00 a.m. on Saturday, December 20, 2003. All ayes. Motion carried.

3. Motion by Wanner and seconded by VonAhsen to have trick or treating on Saturday November 1, 2003. All ayes. Motion carried.

4. Motion by Phillips and seconded by Greiner to approve Resolution 40-10-03 – hiring additional employees at the Recreation Center. Roll call: ayes; TP, GW, MG, DK, GV. Motion carried.

5. Motion by Phillips and seconded by Kirkpatrick to initiate the drafting process of a conditional development agreement with Williamsburg Retirement Community, Inc. All ayes. Motion carried.
6. Motion by Kirkpatrick and seconded by Greiner to approve Resolution 41-10-03 – approving Zimpleman First Addition contingent upon certain conditions. Roll call: ayes; GV, TP, GW, MG, DK. Motion carried.
7. Motion by Wanner and seconded by Greiner to authorize All American Concrete to repair the bricks that are in need of repair on the square at a cost of \$25/square foot. Roll call: ayes; MG, DK, GW, nays; TP, GV. Motion carried.
8. Motion by Kirkpatrick and seconded by VonAhsen to authorize the Mayor to sign the Terracon contract for the Fire Station site contingent upon changing Paragraph 11 Kansas law to Iowa law. All ayes. Motion carried.
9. Motion by VonAhsen and seconded by Greiner to authorize the Mayor to sign the Iowa Department of Transportation Application and Agreement to Adopt-a-Highway for Karen Allnut-Steelman. All ayes. Motion carried.
10. Motion by Wanner and seconded by Greiner, to adjourn at 9:50 p.m. All ayes. Motion carried.


Jenifer J. Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

DATE 10/10/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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ACCO	LIQUID CHLORINE	487.20
ACE HARDWARE INC	SUPPLIES/REPAIRS	427.65
ALLIANT ENERGY	ELECTRIC BILL	13,529.03
APACHE HOSE & BELTING IN	WWTB SUPPLIES	31.37
	#336430 WWTB SUPPLIES	99.99
	#336358 WWTB	2,715.00
	REC #3065770	30.00
APEX OFFICE SUPPLY	#1-997-12 REC CNTR	8.00
	PEST CONTROL	40.00
ARK PEST CONTROL	CITY WEBSITE/REC CTR INT	34.90
AVALON NETWORKS INC	CLOTHING ALLOWANCE	79.28
AVERY, JOHN	#146464 & #99411CM	271.68
BARCO MUNICIPAL PRODUCTS	CONCESSION STAND TOILET	458.20
BELLAND PLUMBING & HEATI	LIB SUPPLIES	40.05
BEN FRANKLIN	FIRE DEPT BATTERY	111.53
BUSINESS RADIO SALES & S	PARSONS CLOTHING ALLOWAN	283.94
CABELAS PROMOTIONS INC	ACEYTLENE	9.00
CEDAR RAPIDS WELDING	PD-OIL CHANGE	22.83
CHARLES CAPPER FORD INC	INS REIMB	65.97
CLUBB, RALPH	1ST 1/2 10/03 ALLOCATION	3,125.00
COX SANITATION & RECYCLI	AQUATIC CNTR 9/03	45.00
	SPORTS COMPLEX 9/03	15.00
	REC CTR 9/03	45.00
DES MOINES STAMP MFG CO	LIB-SUPPLIES 0470813/047	85.30
DISH NETWORK	REC CTR-TAX EXEMPT	49.96
DONS JOHNS	SOCCER FIELDS	130.00
	WEST END POND	65.00
ECKENROD, TRACI	INS REIMBURS	32.20
	REC CTR SUPPLIES	20.44
FIRST AMERICAN WEALTH MA	MADISON BND	1,100.00
	ADM. FEE	125.00
FOLKMANN HEATING & PLUMB	LIBRARY #20030453	74.76
G NEIL	LABOR LAW POSTER	24.52
GABRIEL, MICHAEL	INS REIMB	60.63
GENES EXPRESS MART	PD GASOLINE	302.07
GROLLIER PUBLISHING CO	LIB-BOOKS 10836925	138.78
HANSON LIBRARY PETTY CAS	LIB-POSTAGE	77.48
HAWKEYE INTERNATIONAL TR	SNOW TRUCK REPAIR	253.13
HIGHWAY EQUIPMENT CO	LEAF VACUUM	3,145.00
INGRAM BOOK COMPANY	LIB-BOOKS/VIDEOS	7,758.25
IOWA CITY PRESS CITIZEN	LIB-PERIODICALS	87.75
IOWA COMMUNICATIONS NET	LIB-TELEPHONE	7.12
IOWA COUNTY TIRE & SERVI	MOWER TIRE REPAIR/TIRE R	17.00
IOWA MUNICIPALITIES WORK	FY03 AUDIT PREMIUM ADJUS	3,882.00
IOWA ONE CALL	08/03 LOCATES	27.00
IOWA PAPER & CHEMICAL	REC CNTR #54583	181.45
	#54810 REC CTR	132.43
	STREETS SIGNS	141.02
	PHONE BILL	999.07
	RODENT CONTROL	11.00
	WEB SITE MAINTENANCE	52.50
	9/03 CLEANING	350.00
	LEAGUE MTG REIMB	325.31
	H2O TEST	27.00
IOWA PRISON INDUSTRIES		
IOWA TELECOM		
J & S FARM SUPPLY		
JONES WEB DESIGN		
JS CLEANING		
KARSTEN, JENNIFER		
KEYSTONE LABORATORIES		

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KIRKPATRICK, DON	LEAGUE CONF MILEAGE	144.00
KNOCK, STEVEN	INS REIMB	129.37
KRUSE, RENTAL TREE TRIMMT	13 HRS-CHIPPING	1,625.00
KRUSE, JASON	9/29 BRUSH CHIPPING	1,000.00
LAREYS	3/4 REFUND CIG PERMIT	56.25
	#22524 CITY HALL	51.30
	#22525-CITY HALL	51.30
	LIB-BOOKS	50.89
MICROMARKETING ASSOC	SNOW TRUCK REPAIR	379.03
MID AMERICA TRUCK & TRAI	SNOW PLOW REPAIR	563.87
MPC NEWSPAPERS	PUBLICATION/ENVELOPES	985.15
	LIB-PRINTING/PUBLICATION	33.00
	GASOLINE	543.50
MULTI COUNTY OIL	H2O SUPPLIES	88.01
NATIONAL WATERWORKS INC	3 HYD. EXT	983.00
	LIB-BOOKS 341308	368.48
OLYMPIA BOOK CORP	LIB-SUPPLIES 518359864-	159.19
ORIENTAL TRADING COMPANY	CITY HALL WINDOWS	30.00
QUALITY WINDOW CLEANING	POLICE	40.44
OWEST	LIB-BOOKS	183.60
RECORDED BOOKS INC	2ND QTR FY04 ALLOCATTION	10,488.00
REIC OF IOWA COUNTY	STATE ST LIGHT STATION#32	34.00
ROBERT NEWKIRK ELECTRIC	TENNIS CT LIGHTS 32868	75.99
	MID AM LIFT STATION 3287	2,016.72
	REPAIR TRAFFIC LIGHTS 32	221.00
	TRAFFIC LIGHT CONTROLLER	559.00
	MAIN LIFT STATION 32883	660.00
	CIRCLE TERR LIFT STATN 3	2,003.11
	RADIO/SEWER PL GEN 32879	1,720.57
	CITY HALL LIGHTS 32870	3,555.24
	RADIO/CIRCL TERR LIFT 32	185.69
SCHIMBERG CO	332468 WWTTP	2,990.38
	330242 WWTTP	27.48
	333468 H2O SUPPLIES	49.95
	330241 WWTTP	23.45
	WWTTP 329692	16.12
	WWTTP 329278	90.04
SIGN PRODUCTIONS INC	AOVATIC-PIRATE SIGNAGE	50.75
STAPLES	CITY HALL SUPPLIES	1,428.00
TESTAMERICA INC	LIB-SUPPLIES 4820478001	39.92
	SEWER TEST	100.95
	SEWER TEST	334.80
THOMAS BOUREGY & CO INC	LIB-BOOKS 31074A	313.20
TIP RURAL ELECTRIC COOP	ELECTRIC BILL	101.06
TNT LANDSCAPING LLC	FERTILIZE SPORTS COMP	877.63
	FERTILIZE POOL AREA	500.00
	9/03 MOWING	167.00
TREASURER STATE OF IOWA	BALL COMPLEX AIRIFICATIO	655.00
	REC CNTR AIRIFICATIO	440.00
	POOL AIRIFICATIO	100.00
US CELLULAR	QUARTERLY SALES TAX	45.00
	QUARTERLY REC SALES TAX	2,262.90
	PHONE BILL	464.83
		147.69

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USA BLUE BOOK	WWTB	120.95
WILLIAMSBURG CARQUEST	WWTB	147.89
WILLIAMSBURG COMMUNITY S	REC	50.00
WILLIAMSBURG FOODS	REC CNTR	39.32
WINEGARDEN, NICHOLE	INS REIMB	79.26

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GRAND TOTALS	EXPENDED 77,307.02	LIQUID	ACCRUAL
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RECAP TOTALS	EXPENDED	LIQUID	ACCRUAL
FUND TOTALS			
001 GENERAL	20,898.45		
002 RECREATION	11,897.80		
003 LIBRARY	2,674.24		
110 ROAD USE TAX	11,824.30		
200 DEBT SERVICE	1,225.00		
600 WATER	6,692.17		
610 SEWER	22,095.06		
*****	77,307.02		

Debra L. ...

Marcia Spear

STP

Thomas ...

By ...

RESOLUTION 40-10-03

Resolution to hire additional employees at the Recreation Center.

WHEREAS, there was a request from Traci Eckenrod, Williamsburg Recreation Director, to hire additional employees at the Recreation Center;

WHEREAS, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Greiner, roll call: ayes; GW, MG, DK, GV, TP) by the City Council of the City of Williamsburg, Iowa, at a meeting held on this 13th day of October, 2003, five members of the council present;

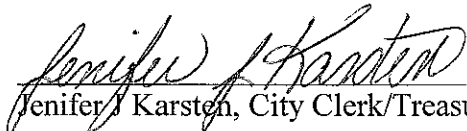
NOW THEREFORE, be it resolved by the Williamsburg City Council as follows:

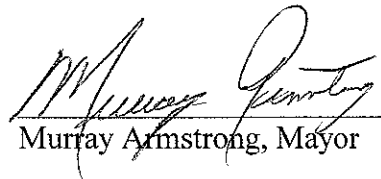
Section 1. The Williamsburg City Council approves to hire the following personnel:

Martha Koch	Fitness Instructor	\$13.00/hour
Diane Smith	Fitness Instructor	\$13.00/hour
Sheridan Boshart	Fitness Instructor	\$13.00/hour
Fonda Garringer	Fitness Instructor	\$13.00/hour
Natasha Kelting	Fitness Instructor	\$13.00/hour
Sandy Brehm	Front Desk	\$ 7.50/hour
Stephanie Brehm	Childcare worker	\$ 6.50/hour

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved October 13, 2003.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

RESOLUTION 41-10-03

Resolution approving preliminary and final plat.

WHEREAS, the preliminary and final plat of Zimpleman First Addition was presented to the Williamsburg Planning and Zoning Commission on Monday, October 13, 2003 for approval and;

WHEREAS, the Williamsburg Planning and Zoning Commission made a recommendation to the Williamsburg City Council to approve the Preliminary and Final Plat of Zimpleman First Addition to Williamsburg, Iowa and;

WHEREAS, we, Murray Armstrong, Mayor, and Jenifer J Karsten, City Clerk of the City of Williamsburg, Iowa do hereby certify that the following Resolution was adopted (introduced by Kirkpatrick and seconded by Greiner) by the City Council of the City of Williamsburg, Iowa at a meeting held on the 13th day of October 2003, five members of the council present;

NOW THEREFORE, Be It Resolved by the City Council of the City of Williamsburg, Iowa as follows;

Section 1. The Preliminary and Final Plat of Zimpleman First Addition of Williamsburg, Iowa as filed with the City Clerk, should be and the same is hereby approved and accepted contingent upon the following items being followed:

a) The Developer understands and agrees that should the existing well require major repair, or within ten years, whichever occurs first, he and the owner of Lot 1 shall extend city water and abandon the existing well in accordance with DNR standards. "Major repair" for this purpose, is defined as any repair equal to or greater than 75% of the estimated cost to extend city water to the property.

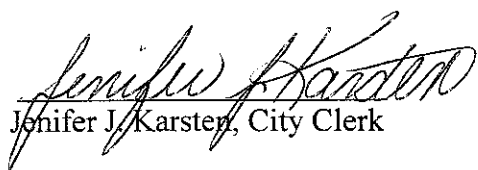
b) Construction of an onsite wastewater system on Lot 1 shall comply with all state and county requirements. The existing residence's onsite system shall be verified to comply with all current state and county requirements or be upgraded to comply.

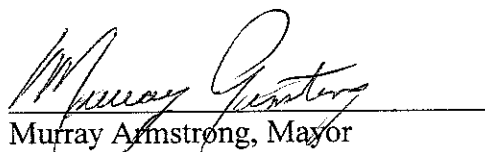
c) The Developer and owner of Lot 1 shall agree that if and when extensions of city improvements (including water, sewer, storm sewer, and streets) are required, the entire costs can be assessed against these properties in excess of the statutory limitations.

The Mayor and the City Clerk of said city be and they are hereby authorized and directed to certify the adoption of this Resolution as required by law. Roll call vote: ayes; VonAhsen, Phillips, Kirkpatrick, Wanner, Greiner.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 13, 2003.


Jennifer J. Karsten, City Clerk


Murray Armstrong, Mayor