

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
March 24, 2003
7:30 p.m.

Mayor Armstrong and council members Greiner, Wanner, Phillips, and VonAhsen were present. Council member Kirkpatrick was absent.

Representatives from Pals are proposing to add more bricks around the square. It is a fund raising project for Pals. They are getting advice from Jeff Slaymaker and Jeff Sinn about installing the bricks.

Eric Tindal, City Attorney, informed the Council that Jim Claypool would accept assessing the costs of Cyclone Drive in J & S Industrial Addition Part 3 at the time the city paves Cyclone Drive. The Subdivider's Agreement should reflect that the city is not waiving the city's right to assess paving costs in the future. Further, the agreement should include language to the affect that the city could readdress this matter at the time Outlot A is subdivided for development.

Traci Eckenrod, Recreation Director, and Eric Tindal, City Attorney will work together on a proposal for Kindcare rental of the Williamsburg Community Recreation Center and Williamsburg Family Aquatic Center for the 2003 season.

The Council received two bids for operation of the concession stand:

- | | | |
|----|-----------------|-------|
| 1. | Fonda Garringer | \$501 |
| 2. | Sheri Wetjen | \$500 |

A pool manager will not be hired this season.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the March 10, 2003 council meeting
- b) Bills as presented
- c) Williamsburg Foods wine permit
- d) Treasurer's report

All ayes. Motion carried.

2. Motion by Phillips and seconded by VonAhsen to open a public hearing at 7:35 p.m. to rezone Lot 6, Block 1, Evansville, 407 North Maplewood from Residential to Light Industrial. All ayes. Motion carried.

3. Motion by Phillips and seconded by Greiner to close the public hearing at 7:37 p.m. All ayes. Motion carried.

4. Motion by Phillips and seconded by Wanner to approve Ordinance No. 478 – rezone Lot 6, Block 1, Evansville, 407 North Maplewood, from Residential to Light Industrial. Roll call: ayes; GV, MG, GW, TP, absent; DK. Motion carried.

5. Motion by Phillips and seconded by Wanner to suspend the rules and that all requirements of considering and voting on said ordinance at one or two council meetings prior to the meeting at which it is finally acted upon be waived and the requirement of publication of said ordinance and making copies available at the time of said publication prior to the passage be waived and that Ordinance #478 be immediately considered and voted upon. Roll call: ayes; GW, TP, GV, MG, absent; DK. All ayes. Motion carried.

6. Motion by Phillips and seconded by Greiner to accept Fonda Garringer's bid of \$501 for the concession stand at the Sports Complex for the 2003 season. All ayes. Motion carried.

7. Motion by Phillips and seconded by Greiner to approve Resolution 11-03-03 – approval of the construction plans as submitted for Belland Western Knoll's 7th Addition subject to the developer providing the following assurances and additions to the plans:

1. A drainage swale should be constructed along the rear lot line of Lot 15 so that the storm water flows toward Intake 1-B. There is no purpose to place Intake 1-B if you do not direct the water toward the intake.

Roll call: ayes; GW, TP, GV, MG, absent; DK. Motion carried.

8. Motion by Phillips and seconded by VonAhsen to approve Resolution 12-03-03 establishing operation and reserve accounts and approving tax increment revenue payments for a period not to exceed 20 years in connection with the City Community Recreation Facility Agreement with the Williamsburg Community School District and the Williamsburg Community Recreation Foundation. Roll call: ayes; GW, TP, G.V, MG, absent; DK. Motion carried.

9. Motion by Phillips and seconded by VonAhsen to approve Resolution 13-03-03 to hire Traci Eckenrod as Recreation Director at salary of \$36,772 per year. Roll call: ayes; MG, GW, TP, GV, absent; DK. Motion carried.

10. Motion by Phillips and seconded by Greiner to approve Resolution 14-03-03 to hire Nichole Winegarden as Administrative Assistant for the Recreation Department at an hourly rate of \$10 per hour 40 hours per week. Roll call: ayes; GV, GW, TP, MG, absent; DK. Motion carried.

11. Motion by Phillips and seconded by Wanner to approve Resolution 15-03-03 to hire Jenifer Karsten as part-time custodial for the Recreation Department at a rate of \$9.00 per hour. Roll call: ayes; GV, TP, GW, MG, absent; DK. Motion carried.

12. Motion by Greiner and seconded by Phillips to approved the proposed holiday closings for the Williamsburg Community Recreation Center. All ayes. Motion carried.

13. Motion by Phillips and seconded by Greiner to approve to have head guards put on the sprinkler heads at the Recreation Center at a cost not to exceed \$1,137.00. All ayes. Motion carried.

14. Motion by Phillips and seconded by Wanner to authorize Bushong Construction to change the sand area at the Aquatic Center to an all rubber surface at a cost of \$24,855.00. Roll call: ayes; GW, TP, MG, nay; GV. Motion carried.

15. Motion by Phillips and seconded by VonAhsen to authorize repair of the tennis courts by Tennis Services of Iowa at a cost of \$4,600.00. All ayes. Motion carried.

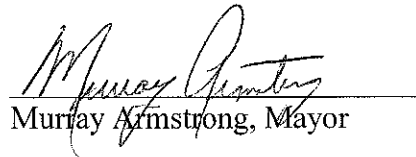
16. Motion by Wanner and seconded by Greiner to authorize the purchase a canopy awning for the food court at the aquatic center at a cost of \$8,125.00 from Cedar Rapids Tent & Awning Co. All ayes. Motion carried.

17. Motion by VonAhsen and seconded by Wanner to allow a church to use the Recreation Center after hours as long as staff is available to work. All ayes. Motion carried.

18. Motion by Phillips and seconded by VonAhsen to approve Resolution 16-03-03 to hire John Avery as Public Works Director/Wastewater Operator at a salary of \$50,000 per year which includes fiscal year 2004 to start employment on or before May 24, 2003, and to include \$500 moving expense. Roll call: ayes; GW, MG, GV, TP, absent; DK. Motion carried.

19. Motion by VonAhsen and seconded by Wanner to adjourn at 9:40 p.m. All ayes. Motion carried.


Jenifer J Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

DATE 3/21/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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DATE 3/21/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS

EXPENDED
43,268.67

LIQUID

ACCRUAL

RECAP TOTALS
 FUND TOTALS
 001 GENERAL
 002 RECREATION
 003 LIBRARY
 110 ROAD USE TAX
 300 CAPITAL IMPROVEMENTS
 600 WATER
 610 SEWER

EXPENDED
 11,977.47
 1,672.60
 1,858.44
 2,988.84
 1,514.50
 2,604.37
 20,652.45
 43,268.67

LIQUID

ACCRUAL

Matthew J. Green

Robert M. Phillips

PROPOSED HOLIDAY CLOSINGS FOR THE WILLIAMSBURG COMMUNITY RECREATION CENTER

- ❖ **New Year's Eve: Regular to 2pm**
- ❖ **New Year's Day: 7am to 2pm**
- ❖ **Good Friday: Regular Hours**
- ❖ **Easter: Closed**
- ❖ **Memorial Day: Regular hours**
- ❖ **July 4th: To coincide with the Family Fun Days and close before dark for fireworks festivities. 7am to 3pm.**
- ❖ **Labor Day: Regular hours**
- ❖ **Thanksgiving Day: Closed**
- ❖ **Christmas Eve: 7am to 2pm**
- ❖ **Christmas Day: Closed**