

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
June 23, 2003
7:30 p.m.

Mayor Armstrong and council members Phillips, Greiner, and Kirkpatrick were present. Wanner and VonAhsen were absent.

It was the consensus of the Council to allow Guy Bangs to have a car show on July 20th on the northwest corner of the square from 11:00 a.m. until 1:00 p.m.

The Council received a letter from James Claypool regarding Williamsburg Retirement Community Inc – Highland Ridge.

John Avery, Public Works Director, informed the council that Jason Kruse would charge \$135/hour with a three-man crew or \$45/hour per man used for chipping residents tree trimmings once every two months.

1. Motion by Phillips and seconded by Kirkpatrick to approve the consent agenda:

- a) Minutes of the June 9, 2003 council meeting
- b) Bills as presented
- c) Dinner Bell liquor license
- d) Cigarette permits – fiscal year 2004
Burg Bowl Snack & Yak, Colony Point, G-Mann, Inc, KFD Inc,
Kruso's Sports Bar, Nordstrom Oil Co, Sport Hill Country Club,
Sundown Lounge, Williamsburg Foods.


All ayes. Motion carried.


2. Motion by Kirkpatrick and seconded by Phillips to authorize Celaine Cronbaugh to excavate on the west side of the Industrial Park Drive to locate the 1999 project service line and to extend the sewer service line across the road to 407 Maplewood Ave at a cost not to exceed \$5,000. All ayes. Motion carried.

3. Motion by Kirkpatrick and seconded Phillips to allow James P Kreutz to display fireworks at his residence at 818 North Street on July 4, 2003 provided that he meets the insurance provisions, receives approval from the Fire Chief, contacts the Police Chief and the fireworks are not started until the city fireworks have been completed. All ayes. Motion carried.

4. Motion by Phillips and seconded by Kirkpatrick to pass Resolution 27-6-03 to hire Nichole Winegarden as Assistant Recreation Director at a salary of \$23,000 per year. Roll call: ayes; TP, DK, MG, absent; GW, GV. Motion carried.

5. Motion by Phillips and seconded by Kirkpatrick to pass Resolution 26-6-03 setting salaries for fiscal year 2004 starting July 1, 2003. Roll call: ayes; TP, DK, MG, absent; GW, GV. Motion carried.
6. Motion by Phillip and seconded by Kirkpatrick to allow fire department personnel to use the aquatic center for a swimming party sometime in July. All ayes. Motion carried.
7. Motion by Kirkpatrick and seconded by Greiner to authorize John Avery, Public Works Director, to install four six by six inch wood posts on Lake Shore Drive. Roll call: ayes; MG, DK, nay; TP, absent; GV, GW.
8. Motion by Phillips and seconded by Greiner to approve the employee evaluation form. All ayes. Motion carried.
9. Motion by Phillips and seconded by Kirkpatrick to approve Resolution 28-6-03 to approve the union contract for fiscal year 2004. Roll call: ayes; DK, MG, TP, absent; GW, GV. Motion carried.
10. Motion by Kirkpatrick and seconded by Greiner to table the new fire department site. All ayes. Motion carried.
11. Motion by Kirkpatrick and seconded by Greiner to adjourn at 9:17 p.m. All ayes. Motion carried.


Jenifer J Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

DATE 6/20/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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ACCO	CHLORINE	369.60
APEX OFFICE SUPPLY	1-331-54 CITY HALL	8.00
	AQUATIC #2941650	68.47
AVERY, JOHN	REC CTR #R1-997-9	8.00
	MILEAGE TO 3 COUNCIL MEET	184.68
BEN FRANKLIN	MILEAGE - IMPCA MTG	69.84
BUSHONG CONSTRUCTION	LIBRARY SUPPLIES	8.86
CHARLES CAPPER FORD INC	AQUATIC SAND PLAY AREA	24,855.00
CLUBB, DELBERT	F350 PW TRUCK	18,322.23
	MILEAGE WASTEWATER T TRES	158.04
COX SANITATION & RECYCLI	WASTEWATER EXAM FEE	30.00
	2ND 1/2 6/03 ALLOCATION	3,125.00
	6 LARGE TRASH BAGS	1,875.00
	2 SMALL TRASH BAGS	362.50
DISH NETWORK	REC CTR	52.46
ECKENROD AQUATIC PETTY C	AQUATIC CTR PETTY CASH	250.00
ECKENROD, TRACI	INS & POSTAGE REIMBURSEM	16.69
	AQUATIC SUPPLEIS	24.43
ELLIOTT EQUIPMENT CO	SEWER JETTER REPAIR	861.08
ENGLISH VALLEY RADIO SER	PW RADIO/REPAIR	863.30
FRITO LAY INC	AQUATIC #04528259	129.06
	AQUATIC #04528260	9.68
GABES GUN SHOP	RAY - CLOTHING ALLOWANCE	229.50
	MARTY - CLOTHING ALLOWAN	171.07
GARRINGER, RAYMOND	INS REIMB	193.66
GLAXOSMITHKLINE FINANCIA	BRETT K. HEP B #665655	72.75
HAWKINS INC	H20 SUPPLIES	5.00
I.C. WASTEWATER	RALPH/CLASS	40.00
IMPRINTED SPORTSWEAR	AVERY CLOTHING ALLOWANCE	71.25
	CITY/NAME EMB.	33.65
INCODE - CMS	STEVE KNOCK CLOTHING ALL	218.00
INGRAM	FY04 MAINT AGREEMENT	3,922.25
IOWA COMMUNICATIOINS NET	LIBRARY BOOKS/VIDEOS	1,368.76
IOWA DEPARTMENT OF NATUR	LIBRARY #124431	4.65
IOWA LEAGUE OF CITIES	AVERY WWTGRADE III RENEW	60.00
IOWA MUNICIPALITIES WORK	FY04 DUES	880.00
IOWA ONE CALL	FY04 PREMIUM	10,706.00
IOWA PARK & RECREATION A	5/03 LOCATES	35.10
IOWA RURAL WATER ASSOC	ANNUAL DUES	110.00
IOWA SPORTS SUPPLY INC	IRWA MTG-RALPH	65.00
KEYSTONE LABORATORIES	WRC ALLOCATION	3,980.24
LAREYS	H20 TESTS	40.00
LIFEGUARD STORE INC	CITY HALL #28492	51.30
	AQUATIC SWIM SUITS	550.00
LILLIS INSURANCE AGENCY	AQUATIC SUPPLIES	379.10
MATT PARROTT & SONS CO	PREMIUM	66,388.00
MICROMARKETING ASSOC	LASER CHECKS	667.96
MINOLTA CORPORATION	LIBRARY BOOKS	37.98
MURDOCK INC	COPIER MAINT/REC CTR	9.04
NATIONAL WATERWORKS INC	SPORTS COMP FOUNTAIN REP	189.00
OFFICE EXPRESS	H20 SUPPLIES	238.98
PEPSI COLA GEN BOT	LIBRARY SUPPLIES #36339	39.70
PITNEY BOWES	AQUATIC CTR 1643053810	142.04
	OTRLY MAINT	270.00

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POOL TECH MIDWEST INC
QUILL CORP
RECORDED BOOKS INC
ROBERT NEWKIRK ELECTRIC

SPRAYT, JULIE
STAPLES CREDIT PLAN
TESTAMERICA INC
TNT LANDSCAPING LLC

TOWN & COUNTRY WHOLESALE
TURNER SERVICE
USA BLUE BOOK
WARDENBURG, JANE
WILLIAMSBURG FOODS
WILLIAMSBURG LUMBER STOR
WILLIAMSBURG POST OFFICE

AQUATIC - POWER SHOCK	62.00
TONER/KLEINEX/TP-CONCESS	170.06
AVERY-NAME PLATE	21.39
LIBRARY BOOKS	182.40
WELL 5A BREAKER REPAIR 3	188.43
SEWER GENERATOR HOOK UP	4,862.73
TRAFFIC LIGHTS REPAIR 32	1,119.27
STREET LIGHT REPAIR 3275	68.00
IND PARK LIFT STATION RE	1,602.95
WELL 5A TRANSFER SWITCH	2,630.53
WATER PLANT - SERVICE PUM	142.94
SOUTHWINDE LIFT STATION	295.41
SEWER BLOWER REPAIR 32777	1,067.00
SOUTHWINDE LIFE STATION	3,559.57
STATE ST LIFT STATION	170.00
WELSH ST -LOCATE WIRE 32	150.00
TRAFFIC LIGHT REPAIR	170.00
SEWER PLANT 32785	70.00
INS/MILEAGE REIMBURSEMENT	112.68
LIBRARY SUPPLIES #316832	59.48
SEWER TESTS	280.80
5/03 SPORTS COMP MOWING	3,275.00
REC CTR PARKING LOT-SPRA	42.50
ROCK-SPORTS COMP.PARKING	385.93
DEBRIS REMOVAL-SPORTS CO	100.00
FERTILIZE REC CTR #6739	500.00
FERTILIZE SP.COMP. #6739	2,000.00
SEED - PARKS #6739	9.00
WEED SPRAY - SEWER #6826	390.00
WEED SPRAY - TENNIS CT#	35.00
WEED SPRAY FIRE STATION	25.00
WEED SPRAY SP.COMP.FENCE	212.50
WEED SPRAY IND PARK #682	25.00
WEED SPRAY OLD IES BLDG	45.00
WEED SPRAY H20 TOWER #68	25.00
WEED SPRAY WEST END #682	25.00
AQUATIC #434981, #433720	679.53
AQUATIC #435839, #433554	168.90
H2O VALVE EXERCISING	420.75
SEWER SUPPLIES	590.34
LIBRARY SUPPLIES	26.63
AQUATIC CTR	12.79
REC CTR/SEWER SUPPLIES	17.39
596 BOX RENT	36.00

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GRAND TOTALS	EXPENDED 168,854.80	LIQUID	ACCRUAL
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RECAP TOTALS
 FUND TOTALS
 001 GENERAL
 002 RECREATION
 003 LIBRARY
 110 ROAD USE TAX
 121 LOCAL OPTION TAX
 600 WATER
 610 SEWER

EXPENDED	LIQUID	ACCRUAL
50,699.20		
59,584.51		
3,598.46		
9,551.16		
3,980.24		
21,463.55		
19,977.68		
168,854.80		

32900.00

191,763.84

Donk [Signature]

Marcia Green

Thomas Phillips

DATE 6/23/2003

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ACCESS DATA CORP	POLICE SOFTWARE MAIN	690.00
ADVANCED WATER TECHNOLOG	CALC QUEST #22346	841.08
DELTA DENTAL PLAN OF IOW	7/03 PREMIUM	936.24
HACH CO	SEWER SUPPLIES #3487176	85.20
IOWA PAPER & CHEMICAL	REC SUPPLIES #52603	152.24
NATIONAL WATERWORKS INC	H2O SUPPLIES #9467852	1,895.34
PEPSI COLA GEN BOT	REC CTR 1713053820 TAX E	1,184.10
TENNIS SERVICES OF IOWA	REC CTR #1713053822 TAX	38.90
TOWN & COUNTRY WHOLESAL	REPAIR TENNIS CTS #6332	4,600.00
WELLMARK	AQUATIC CTR #436456	708.79
	AQUATIC CTR #436471 +	50.01
	7/03 PREMIUM	11,727.14

Resolution 26-6-03

A Resolution setting salaries for appointed officers and employees of the City of Williamsburg for the Fiscal Year 2004.

Be it resolved by the Williamsburg City Council;

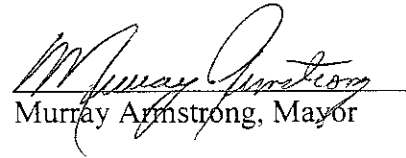
Section 1. The following persons and positions named shall be paid salaries or wages as indicated and the clerk is authorized to issue checks, less legally required or authorized deductions from the amounts set out below, every two weeks, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council, all subject to audit and review by the Council:

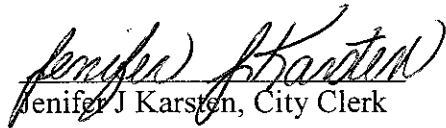
POSITION	NAME	YEARLY HOURLY* RATE
Director/Public Works	John Avery	\$50,000
Asst. Director of Public Works	Ralph Clubb	\$15.05*
Laborer, Class I	Steven Knock	\$13.68
Laborer, Class I	Delbert Clubb	\$13.68
Custodian	Gary Ruegsegger	\$ 7.16*
Police Chief	Michael Gabriel	\$46,339
Asst. Police Chief	Martin Koch	\$39,388
Police Sergeant	Raymond Garringer	\$38,925
Police Officer	Robert Knoop	\$37,998
Police Officer	Justin Parsons	\$37,071
City Clerk/Treasurer	Jenifer Karsten	\$45,835
Office Assistant	Julie Spratt	\$ 12.03*
Library Director	Loretta Hanson	\$ 12.36*
Children's Librarian	Jane Wardenburg	\$ 9.53*
Accessions Librarian	Carol Uhlmann	\$ 10.56*
Recreation Director	Traci Eckenrod	\$37,875
Police Reserves		\$ 11.58*
Custodian to clean city hall		\$350.00/month

Said wages to take effect July 1, 2003.

Section 2. Passed and approved this 23rd day of June, 2003.

Attest:


Murray Armstrong, Mayor


Jennifer J Karsten, City Clerk

RESOLUTION 27-06-03
City of Williamsburg, Iowa

Resolution to hire an Assistant Recreation Director and setting a salary.

WHEREAS, the City Council advertised for an Assistant Recreation Director and interviewed applicants for the position;

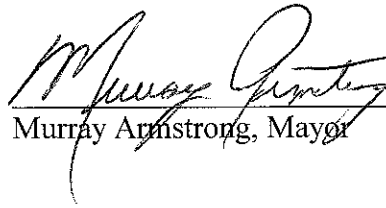
WHEREAS, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Kirkpatrick) roll call: ayes; TP, MG, DK, absent: GW, GV) by the City Council of the City of Williamsburg, Iowa, at a meeting held on this 23rd day of June, 2003, three members of the council present;

NOW THEREFORE, be it resolved by the Williamsburg City Council to approve the following:

Section 1. To hire Nichole Winegarden as Assistant Recreation Director at a salary of \$23,000 per year.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved ^{June 23} ~~May 27~~, 2003.



Murray Armstrong, Mayor



Jenifer J Karsten, City Clerk/Treasurer