

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
September 8, 2003
7:30 p.m.

Mayor Armstrong and council members VonAhsen, Phillips, Wanner, Greiner, and Kirkpatrick were present.

The Council received the August 2003 Police Department report.

The Council received the August 2003 Recreation Department report.

The Council received the August 2003 Public Works Department report.

Mayor Armstrong received a letter from the Williamsburg Quick Responders requesting help on a new vehicle.

Representatives from PALS informed the Council that 123 bricks have been sold and have been delivered to Marengo Monument for engraving. Eighteen bricks have been completed. He cannot promise that they will be completed for fall installation.

Six bids were received for the 2003 Recreation Area Sidewalk Project:

1.	Spring Valley Tree Farm	\$54,650.00
2.	Eggleston Concrete	\$65,608.00
3.	Streb Construction	\$54,522.10
4.	Feldman Concrete	\$44,583.20
5.	All American	\$52,321.00
6.	Marengo Ready Mix	\$62,403.50

John Avery, Public Works Director, informed the Council that the City would be chipping again on Monday, September 29, 2003.

It will cost approximately \$2,000 to repair the bricks on the city square. \$13.95/square foot.

Murray Armstrong, Mayor, informed the Council that he has discussed a new fire station site with Ron Holden. Ron Holden will donate two acres of land for a new fire station site south of the funeral home on Highway 149. Ron Holden talked to Chuck Shaul about moving dirt from the Highland Ridge project to the proposed fire station site. Ron Holden would like to maintain an option to put in a city street between the funeral home and the proposed new fire station. Jim Jacob talked to the Department of Transportation about an entrance to said site. Eric Tindal, City Attorney, will talk to Ron Holden.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the August 25, 2003 council meeting
- b) Bills as presented
- c) Treasurer's report
- d) Kruso's Sports Bar Liquor license
- e) Kruso's Sports Bar Cigarette permit

All ayes. Motion carried.

2. Motion by Phillips and seconded by Kirkpatrick to open a public hearing and letting at 7:45 p.m. for the 2003 Recreation Area Sidewalks Project. All ayes. Motion carried.

3. Motion by Phillips and seconded by VonAhsen to close the public hearing at 7:50 p.m. All ayes. Motion carried.

4. Motion by Wanner and seconded by VonAhsen to approve the Plans and Specifications for the 2003 Recreation Area Sidewalks Project. All ayes. Motion carried.

5. Motion by Kirkpatrick and seconded by Wanner to approve Resolution 34-09-03 award the bid to Feldman Concrete for the 2003 Recreation Area Sidewalks Project at a cost of \$44,583.20. Roll call: ayes; GV, MG, GW, TP, DK. Motion carried.

6. Motion by Wanner and seconded by Phillips to authorize Van Winkle Jacob to do the inspection for the 2003 Recreation Area Sidewalks Project. All ayes. Motion carried.

7. Motion by Greiner and seconded by Kirkpatrick to allow Ben Franklin to put a sign on City right-of-way beginning October 1, 2003 through January 1, 2004. All ayes. Motion carried.

8. Motion by Kirkpatrick and seconded by Wanner to open a public hearing at 8:00 p.m. to amend the stop sign ordinance. All ayes. Motion carried.

9. Motion by Phillips and seconded by Wanner to close the public hearing at 8:05 p.m. All ayes. Motion carried.

10. Motion by Kirkpatrick and seconded by Wanner to approve Ordinance No. 479 amending the stop sign ordinance. Roll call: ayes; GW, MG, GV, DK, TP. Motion carried.

11. Motion by Phillips and seconded by Kirkpatrick to suspend the rules and that all requirements of considering and voting on said ordinance at one or two council meetings prior to the meeting at which it is finally acted upon be waived and the requirement of publication of said ordinance and making copies available at the time of said publication prior to the passage be waived and that Ordinance No. 479 be immediately considered and voted upon. All ayes. Motion carried.

12. Motion by Kirkpatrick and seconded by Phillips to allow the library pool party without charge. All ayes. Motion carried.

13. Motion by Phillips and seconded by VonAhsen to approved Resolution 35-09-03 to pay an hourly wage of \$13.00 per hour to the fitness instructors at the Recreation Center. Roll call: ayes; TP, GW, GV, MG, DK. Motion carried.

14. Motion by Phillips and seconded by VonAhsen to approve Resolution 36-09-03 to allow paid members at the Recreation Center to use the racquetball court as part of their membership and to charge \$2.00 for use of the tennis court and \$4.00 for non-members. Roll call: ayes; GW, TP, GV, MG, DK. Motion carried.

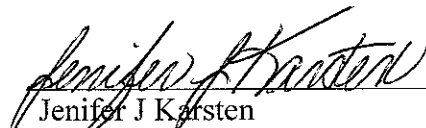
15. Motion by Wanner and seconded by VonAhsen to authorize Traci Eckenrod, Recreation Director, to initiate the tree donation project for the Sports Complex. All ayes. Motion carried.

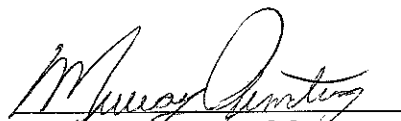
16. Motion by Wanner and seconded by Greiner to set a public hearing amending ordinances for 7:45 p.m. on Monday, September 22, 2003. All ayes. Motion carried.

17. Motion by VonAhsen and seconded by Phillips to approve Resolution 37-09-03 accepting the 2002 Elm Street Reconstruction Project. Roll call: ayes; DK, MG, GV, TP, GW. Motion carried.

18. Motion by Kirkpatrick and seconded by VonAhsen to approve Resolution 38-09-03 accepting the Gene's Mart LUST Project. Roll call: ayes; GW, MG, GV, TP, DK. Motion carried.

19. Motion by Wanner and seconded by Greiner to adjourn at 9:51 p.m. All ayes. Motion carried.


Jenifer J Karsten
City Clerk/Treasurer


Murfay Armstrong, Mayor

DATE 9/05/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 1

ACE HARDWARE INC	SUPPLIES	467.18
ADVANCED WATER TECHNOLOG	CALCIQUEST	574.56
ALLIANT ENERGY	ELECTRIC BILL	16,720.43
APEX OFFICE SUPPLY	#3024080 REC CNTR	39.36
ARK PEST CONTROL	PEST CONTROL-FIRE/LIB/CH	40.00
AYORI PUBLISHING INC	LIB-BOOKS	64.95
AVALON NETWORKS INC	CITY WEB SITE	14.95
BIBLIOGRAPHICAL CENTER	REC CTR INTERNET	19.95
CARTER KIRKPATRICK SERVI	LIB-COMPUTER	169.04
CARTER, JEANNE	PAY REQUEST #5 EIM ST	1,425.00
CEDAR RAPIDS GAZETTE	RETAINAGE-ELM ST	2,575.00
CEDAR RAPIDS WELDING	RETAINAGE GENES LUST PR	1,204.00
CENTRAL IOWA DISTRIBUTIN	LICOR LICENSE REFUND	1,308.75
CHARLES CAPPER FORD INC	LIB-PERIODICALS	85.95
CLUBB RALPH	ACETYLENE	9.30
CORTEZ TRUCK SALES & EQU	SEWER-TOWELS	39.00
COX SANITATION & RECYCLI	OIL CHANGE-IMPALA	11.00
	INS REIMB	52.17
	TAILGATE PROTECTOR	20.00
	1ST 1/2 9/03 ALLOCATION	3,125.00
	8 LARGE TRASH BAGS	2,500.00
	5 SM TRASH BAGS	907.50
	AQUATIC CENTER 8/03	120.00
	SPORTS COMLEX	30.00
	RECREATION CTR 8/03	70.00
	SOCCER FIELDS/WEST END	195.00
	SEWER-CATCHES	902.80
DONS JOHNS	LIB-PERIODICALS #1099749	19.97
DRISCOLL WELDING	MIDDLE AM LIFT STATION	37,510.00
EBSCO	WATER PLANT FURNACE REPA	90.42
ELECTRIC PUMP	LIB-BOOKS #12531110	283.35
FOLKMANN HEATING & PLUMB	H2O/SEWER SUPPLIES	170.00
GALE GROUP, THE	LIB-POSTAGE	82.51
HACH CO	LIB-BOOKS	233.99
HANSON LIBRARY PETTY CAS	LIB-VIDEOS	218.84
INGRAM	ORD 445-478	615.00
IOWA CODIFICATION INC	2003 LEGISLATIVE CHANGES	675.00
IOWA COMMUNICATIOINS NET	LIB-TELEPHONE #130674	8.26
IOWA PAPER & CHEMICAL	REC CTR SUPPLIES	38.84
IOWA SPORTS SUPPLY INC	FLAG FOOTBALL SETS	53.10
	WRA-WHISKER PLUGS	69.60
	PHONE BILL	1,219.47
IOWA TELECOM	8/03 CLEANING	350.00
JS CLEANING	LIB-BOOKS #6761773	188.15
JUNIOR LIBRARY GUILD	INS REIMB	8.80
KARSTEN, JENIFER	H2O TEST	27.00
KEYSTONE LABORATORIES	LIB-COMPUTER/EQUIPMENT #	89.40
LANCASTER CONSULTING INC	#22522 CITY HALL	51.30
LAREYS	LIB-BOOKS #34373	20.00
MICHAEL FREDERICK	LIB-BOOKS	24.70
MICROMARKETING ASSOC	LIB-PUBLICATION	33.00
MPC NEWSPAPERS	AEROBIC INSTRUCTOR	66.00
	SKATE BOARD MTG	22.00
	COUNCIL MINUTES	270.73

DATE 9/05/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 2

NIDEY PETERSON ERDAHY &	BRUSH CHIPPING	22.00
	STOP SIGN ORD	8.22
	RECREATION SIDEWALK HEAR	67.41
	WELL 5A	22.50
	CITY COUNCIL MTG ETC	1,707.50
	KIND CARE AGREEMENT	180.00
	UNION NEGOTIATIONS	247.50
	STREN EASEMENTS	90.00
	PE Z/BD OF ADJ	100.00
	SKATE BOARD ORD	120.00
	FY03 INTERIM WORK 45@40/	1,800.00
	LIB-SUPPLIES	48.79
	LIB-SUPPLIES	281.92
	SOUTH ENTRANCE WALL	1,240.50
	NORTH ENTRANCE WALL	2,693.00
	NORTH ENTRANCE LANDSCAPE	1,757.20
	BAITFIELD PREP 7/10-8/10	300.00
	AQUATIC CONCESSIONS	495.00
	#2333052815 AQUATIC	371.40
	#2413053817 AQUATIC	328.90CR
	#2323053824 AQUATIC	61.95
	MURIATIC ACID	102.80
	POLICE VEHICLE EQUIPMT	238.82
	LIB-BOOKS	213.14
	TOP SOIL-SOUTH SIGN	209.07
	ELECTRIC BILL	1,009.19
	REC CNTR SPRAY	20.50
	WEST END POND	8.99
	AQUATIC MOWING	45.00
	8/03 UTILITY SALES TAX	2,066.79
	8/03 AQUATIC CENTER SALE	908.02
	8/03 REC CENTER SALES TA	294.85
	CELL BILL	143.60
	SEWER SUPPLIES	338.59
	REC AREA SIDEWALKS	1,347.00
	GENES EXPRESS PROJECT	1,132.00
	COUNCIL MEETING 8/15	1,395.00
	WATER LOSS STUDY	1,575.00
	FIRE STATION SURVEY	415.00
	5 YEAR PLAN	234.00
	CAT/BOARD	18.00
	REPAIR	21.86
	2ND 1/2 FY03 PYMT DEVELO	38,657.70

POOL TECH MIDWEST INC
RADIO COMMUNICATIONS
RECORDED BOOKS INC
S & G MATERIALS
TIP RURAL ELECTRIC COOP
TNT LANDSCAPING LLC

TREASURER STATE OF IOWA

US CELLULAR
USA BLUE BOOK
VAN WINKLE JACOB ENG

VETERINARY MEDICAL CENTE
WILLIAMSBURG CARQUEST
WILLIAMSBURG MANUFACTURI

DATE 9/05/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS	EXPENDED 135,811.23	LIQUID	ACCRUAL
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	EXPENDED	LIQUID	ACCRUAL
RECAP TOTALS			
FUND TOTALS			
001 GENERAL	21,864.98		
002 RECREATION	11,233.48		
003 LIBRARY	2,514.34		
110 ROAD USE TAX	3,217.85		
121 LOCAL OPTION TAX	69.60		
125 TAX INCREMENT FINANCING	38,657.70		
300 CAPITAL IMPROVEMENTS	1,504.41		
301 2002 ELM STREET RECONSTRUCTION P	4,000.00		
600 WATER	9,902.67		
610 SEWER	42,846.20		
****	135,811.23		

Wmally Fee Dept

900.00

Evoc Allocation

Van K. Suby

Marcus Spencer

Thomas M. Phillips

Hy A. [Signature]

Resolution 34-09-03

A Resolution to accept a bid for the 2003 Recreation Area Sidewalks Project.

WHEREAS, the City of Williamsburg has caused to be prepared certain drawings, specifications and Form of Proposal for the 2003 Recreation Area Sidewalks Project, and;

WHEREAS, the City of Williamsburg set a date to accept bids for said Project and set a public hearing at 7:45 p.m. on Monday, September 8, 2003 for said bid letting, and;

WHEREAS, there were six bids submitted to the Williamsburg City Council:

Spring Valley Tree Farm	\$54,650.00
Eggleston Concrete	\$65,608.00
Streb Construction	\$54,522.10
Feldman Concrete	\$44,583.20
All American	\$52,321.00
Marengo Ready Mix	\$62,403.50

WHEREAS, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Wanner, roll call: ayes; GW, DK, TP, GV, MG) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 8th day of September 2003, five members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

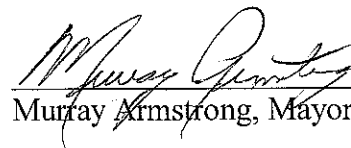
Section 1. The Williamsburg City Council accepts the bid from Feldman Concrete at a cost of \$44,583.20 for the 2003 Recreation Area Sidewalks Project.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 8, 2003.



Jenifer J Karsten, City Clerk/Treasurer



Murray Armstrong, Mayor

Resolution 35-09-03

A Resolution setting an hourly wage for Fitness Class Instructors.

WHEREAS, there was a request from Traci Eckenrod, Recreation Director, to increase the hourly rate for fitness instructors from \$11.00 per hour to \$13.00 per hour, and;

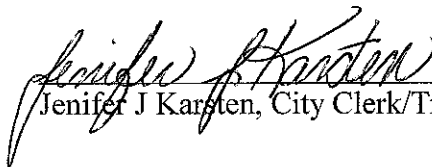
WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by VonAhsen, roll call: ayes; GW, DK, TP, GV, MG) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 8th day of September 2003, five members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

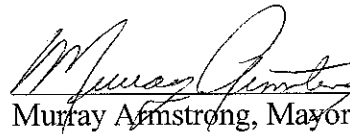
Section 1. The Williamsburg City Council approves to set the hourly rate for fitness instructors at \$13.00 per hour.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 8, 2003.



Jenifer J Karsten, City Clerk/Treasurer



Murray Armstrong, Mayor

Resolution 36-09-03

A Resolution setting fees for use of the racquetball and tennis courts at the Recreation Center.

WHEREAS, there was a request from Traci Eckenrod, Recreation Director, to change the fees for use of the racquetball and tennis courts at the Recreation Center, and;

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by VonAhsen, roll call: ayes; GW, DK, TP, GV, MG) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 8th day of September 2003, five members of the council present;

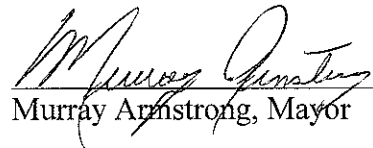
NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

Section 1. The Williamsburg City Council approves to allow paid members at the Recreation Center to use the racquetball court as part of their membership and to charge \$2.00 for use of the tennis court and to charge non-members \$4.00 for use of either court.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 8, 2003.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

RESOLUTION 37-09-03

Resolution accepting the 2002 Elm Street Reconstruction Project.

Whereas, there was an agreement made and entered into on September 19, 2002, by and between the City of Williamsburg, Iowa, and Carter Kirkpatrick Construction Inc, and;

Whereas, the City of Williamsburg has caused to be prepared certain drawings, specifications, and Form of Proposal for the 2002 Elm Street Reconstruction Project, for Williamsburg, Iowa under the terms and conditions therein fully stated and set forth, and


Whereas, said drawings, specifications and proposal accurately and fully describe the terms and conditions upon which Carter Kirkpatrick Construction Inc was willing to perform the work specified;

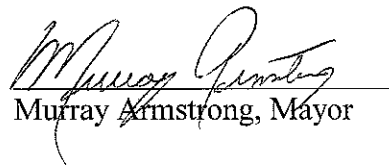
Whereas, Carter Kirkpatrick Construction Inc has completed said project satisfactorily;

Now Therefore, the Williamsburg City Council does accept said project on this 8th day September 2003.

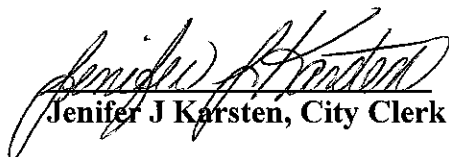
All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of September 2003.


Jenifer J Karsten, City Clerk


Murray Armstrong, Mayor

Certification: I hereby certify that the foregoing is a true and correct copy of a resolution of the City of Williamsburg adopted at a meeting of said public body, duly called and held on the 8th day of September 2003, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it now is in full force and effect.


Jenifer J Karsten, City Clerk

RESOLUTION 38-09-03

Resolution accepting the Gene's Mart LUST Project.

Whereas, Gene's Express Mart had an agreement with Carter Kirkpatrick Construction Inc to complete a LUST project, and;

Whereas, the City of Williamsburg found it in the best interest of the City of Williamsburg to upgrade the water main in the same area and it would be cost effective to upgrade it while the area was dug up, and;

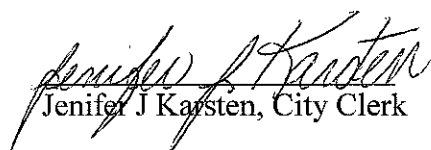
Whereas, Carter Kirkpatrick Construction Inc made a proposal to complete the upgrade at a cost of \$24,000, and;

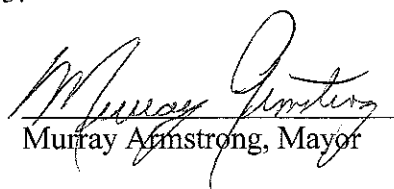
Whereas, Carter Kirkpatrick Construction Inc has completed said project satisfactorily;

Now Therefore, the Williamsburg City Council does accept said project on this 8th day September 2003.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of September 2003.


Jenifer J Karsten, City Clerk


Murray Armstrong, Mayor

Certification: I hereby certify that the foregoing is a true and correct copy of a resolution of the City of Williamsburg adopted at a meeting of said public body, duly called and held on the 8th day of September 2003, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it now is in full force and effect.


Jenifer J Karsten, City Clerk