

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
October 14, 2002
7:30 p.m.

Mayor Armstrong and council members Kirkpatrick, Phillips, Greiner, Wanner, and VonAhsen were present.

The Council received the Fiscal Year 2002 audit report from Juli Ochs, CPA.

The Council received the September 2002 Police Department.

A lease will be drafted between the City and the School District for the use of the Recreation Center.

It was the consensus of the Council to get a plaque for the Holden Family Foundation for the Aquatic Center and the Recreation Center.

Elaine Kuehl informed the Council that by the next council meeting the sign at the north entrance of Williamsburg should be completed. The Masonic Lodge donated \$5,000 towards the building of the wall of the sign. An easement needs to be established from Southgate Development for the sign that is there. An easement is also necessary for the sign on the west side of the City.

There was a request from David Schwarting to hook up to city water. He would need to get the easements to hook up to the city water main from the property owners that he must cross to connect to the main. The City would not have a problem with him connecting to the city water system.

The three old filters were shocked with chlorine and that did not solve the iron bacteria problem. Well #6 was shut down because of the iron bacteria in it. The cost to chemical treat Well #6 for iron related, slym forming, and sulfate reducing bacteria's would be \$7,750.00.

A new blade for snow removal was purchased for the bricks at the time the city square project was completed. The City no longer has it. An eleven foot blade costs \$330. Delbert Clubb, Public Works Director, will get some costs to solve the problem. He will also get a quote on someone cleaning the city square.

All lien waivers have been received at the Engineer's office for the Franklin Street Project.

The Elm Street Reconstruction Project is progressing.

The Standard Operating Procedures manual has been completed by Van Winkle Jacob Engineering for the wastewater plant.

It was the consensus of the Council to have Eric Tindal start the process of purchasing two acres for a new fire station site.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the September 23, 2002 council meeting
- b) Bills as presented

All ayes. Motion carried.

2. Motion by Kirkpatrick and seconded by Greiner to approve Resolution 36-10-02 to approve the hiring of Brian Phillips as a police reserve. Roll call: ayes; GW, GV, MG, DK, abstained; TP (related to Brian). Motion carried.

3. Motion by Phillips and seconded by Greiner to approve Resolution 37-10-02 to approve the hiring of Rhonda Glandorf and Casey Spree as building monitors for the Recreation Center and hire two others to fill in where needed. Roll call: ayes; GW, TP, GV, MG, DK. Motion carried.

4. Motion by Phillips and seconded by Greiner to train the recreation center employees on the defibulator. All ayes. Motion carried.

5. Motion by Kirkpatrick and seconded by Greiner to allow Ben Franklin to put a sign at the entrance of Tanger Outlet Center on November 1, 2002 and to remove said sign by January 1, 2003. All ayes. Motion carried.


6. Motion by Phillips and seconded by Greiner to authorize Northway Well and Pump Co. to chemical treat Well #6 for iron related, slym forming, and sulfate reducing bacteria at a cost of \$7,750.00. All ayes. Motion carried.

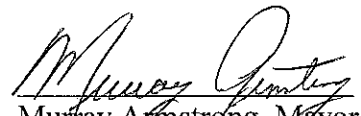
7. Motion by Greiner and seconded by VonAhsen to approve Resolution 38-10-02 to approve to have a street light installed at the intersection of South Highland Street and Orville Avenue. This light shall be placed on city right of way with a 16 foot arm and this placement shall in no way infringe on Iowa Dot right of way. Roll call: ayes; MG, GV, DK, GW, TP. Motion carried.

8. Motion by Phillips and seconded by Greiner to go into closed session per Iowa Code Chapter 21.5.1(j) at 10:26 p.m. All ayes. Motion carried.

9. Motion by Phillips and seconded by VonAhsen to go out of closed session at 10:53 p.m. All ayes. Motion carried.

10. Motion by Greiner and seconded by Phillips to adjourn at 11:04p.m. All ayes. Motion carried.


Jenifer J Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

ACCO	LIQUID CHLORINE	462.00
ACE HARDWARE INC	SUPPLIES	602.58
ADVANCED WATER TECHNOLOG	CALCIQUEST	957.60
ALLIANT UTILITIES	6-5 GAL SODIUM HYPOCHLOR	97.50
APEX OFFICE SUPPLY	ELECTRIC BILL	12,662.47
	H2O/CORD COVER CITY HALL	32.96
	REC DEPT/CALCULATOR C HA	1,090.22
	REC CTR EQUIPMENT	805.34
	PEST CONTROL	40.00
ARK PEST CONTROL	319 668 1636 REC	76.01
AT&T	PHONE BILL	41.08
AUDITOR OF STATE	FY02 AUDIT FILING FEE	225.00
AVALON NETWORKS INC	REC INTERNET	9.00
BEN FRANKLIN	WEB PAGE ACCESS	29.90
	LIB-SUPPLIES	32.48
	POLICE SUPPLIES	3.87
	WHISTLER MOUTH PIECES-PO	90.00
BESTEST INC	LIB-MISC	4.02
BIBLIOGRAPHICAL CENTER	PAY REQ #1 ELM ST RECON.	92,484.88
CARTER KIRKPATRICK SERVI	1/3 ALLOCATION-ALLINAT I	170.00
CCRF/LATHAM & ASSOCIATES	ACETYLENE	9.00
CEDAR RAPIDS WELDING	TOWELS-SEWER	63.00
CENTRAL IOWA DISTRIBUTIN	REC CTR-CUSTODIAL SUPPLI	288.11
	POLICE-CROWN VIC REPAIRS	274.91
	REPLACE FUEL PUMPS-H2O	704.82
CHARLES CAPPER FORD INC	GAS	20.01
	INS REIMB/CLOTHING ALLOW	141.57
CLUBB, DELBERT	10/02 ALLOCATION	3,125.00
CLUBB, RALPH	MAIN LIFT STATION GENSET	4,442.87
COX SANITATION & RECYCLI	SEWER PLANT-GENSET	494.99
CUMMINS GREAT PLAINS	BATTERY LIFT STATION	311.81
	WASTEWATER PLANT MAINT	514.64
	WASTE WATER PLANT AD	1,220.00
	SOCCER SPONSOR SIGN	829.00
	PORTA POTTIES	180.00
DES MOINES REGISTER	REC CNTR SUPPLIES	16.21
DOEHRMANN SIGNS	STREET SWEEPER REPAIR	3,124.91
DONS JOHNS	SOUTHWIND LIFT STATION	522.56
ECKENROD TRACI	SIDEMALK REIMB	156.00
EDDY WALKER EQUIP CO	SEWER/C HALL/CONC STAND	42.59
ELECTRIC PUMP	INS REIMB	117.67
EVANS, MRS CARL	MILEAGE	33.95
FOLKMANN HEATING & PLUMB	MILEAGE-MARSHALLTOWN MTG	58.40
GABRIEL, MICHAEL	INS REIMB	223.77
GABRIEL, NICK	POLICE GAS	229.88
GARRINGER, RAYMOND	LIB-BOOKS	145.01
	B PHILLIPS CERTIFICATION	35.00
GENES EXPRESS MART	CHLORINE #470650 & 47182	857.00
GROLIER PUBLISHING CO	PAY REQ #6 FRANKLIN ST P	598.50
HAWKEYE COMMUNITY COLLEG	LIB-SUPPLIES	26.50
HAWKINS INC	POOL-H2O TEST	55.00
HEUER CONSTRUCTION INC	PARSONS-MEALS	50.28
HIGHSMITH INC	LIB-BOOKS	505.11
HYGIENIC LABORATORY - AC	LIB-VIDEOS	350.65
HVVEE FOOD STORES INC		
INGRAM		

DATE 10/10/2002

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 2

INTERNATIONAL INST OF MU	90.00
TOWA COMMUNICATIOINS NET	100.00
IOWA COUNTY TIRE & SERVI	8.33
IOWA DEPARTMENT OF TRANS	71.38
IOWA HORTICULTURIST	601.83
IOWA MUNICIPALITIES WORK	15.00
IOWA TELECOM	4,190.00
J & S FARM SUPPLY	1,186.64
US CLEANING	719.28
KARSTEN, JENIFER	350.00
KEYSTONE LABORATORIES	9/02 CLEANING
KIRKWOOD COMMUNITY COLLE	MILGE/INS REIMB
KNOWBUDDY RESOURCES	H2O TEST
KOCH, MARTIN	STUKEY H2O WKSHOP- ANKENY
LANCASTER CONSULTING INC	STUKEY WASTEWATR WKSH-LE
LAREYS	LIB-BOOKS
LILLIS INSURANCE AGENCY	KOCH CLOTHING ALLOWANCE
MCI	LIB-COMPUTER
MPC NEWSPAPERS	CITY HALL MATS
	CITY HALL MATS
	INS PREM-STREET LIGHTS
	INS PREM-AQUATIC CNTR
	INS PREM-REC EQUIP
	PHONE BILL 668-1133
	COUNCIL MEETINGS
	ORD 477-REZONE
	ORD 476-ORVILLE AVE
	ORD 475-REZONE
	NOTICE OF HEARINGS
	OPEN BURNING
	FARMERS MARKET
	REC CNTR ADS
	GASOLINE
MULTI COUNTY OIL	SOUTH H2O TOWER PUMP CON
NEWKIRK ELECTRIC	SEWER PLANT SLUG PUMP RE
	SPORTS COMP LIFT STATION
	REPAIR MOWER DECK
	TREE REMOVAL NORTH/LONG
NISSLEY WELDING INC	2 TREES WILSON/WELSH
NOBELS TRESS & CRANE SERV	TYC3 AUDIT
	LIB-SUPPLIES
OCHS CPA, JULI	REC CENTER #2770252824
OFFICE EXPRESS	REC CTR #2700252821
PEPSI COLA GEN BOT INC	CITY HALL WINDOW CLEANIN
QUALITY WINDOW CLEANING	POLICE
QWEST	NETWORKING ETC REC CNTR
RAMSEY COMMUNICATIONS IN	LIB-BOOKS
RECORDED BOOKS INC	2ND QTR FY03 ALLOCATION
REIC OF IOWA COUNTY	CHLORINE GRANULAR SHOCK
SCHIMBERG CO	NO SMOKING-REC CNTR
SETON IDENTIFICATION PRO	INS REIMB
SINN, TAMMY	MILEAGE
	REC CNTR SUPPLIES

DATE 10/10/2002

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 3

SPRATT, JULIE	THEME PARK TICKETS RETUR	20.28
STUKEY, STUART N	INS REIMB	20.77
SUPERIOR MOTOR WINDING C	INS REIMBURSEMENT	21.00
TESTAMERICA INC	LIFT STATION REPAIR	227.20
THOMAS BOUREGY & CO INC	SEWER TEST	639.00
TIP RURAL ELECTRIC COOP	LIB-BOOKS	101.06
TNT LANDSCAPING	ELECTRIC	843.20
	H2O PLANT	28.40
	SEEDING SOUTH/REC CTR	10,175.00
TOWN & COUNTRY WHOLESALE	MOWING-SPORTS COMPLEX	1,475.00
TREASURER STATE OF IOWA	REC CTR SUPPLIES	446.15
	9/02 SALES TAX	2,080.61
UNIVERSITY OF CHICAGO	LIB-BOOKS	547.81
US CELLULAR	CELL PHONES	42.61
US FILTER	H2O METER WIRE/BULL HANG	145.23
VAN WINKLE JACOB ENG	9/1-9/21/02 SEMER PLANT	102.43
	ELM ST RECONSTRUCTION	3,220.50
	JUST LETTER STATE ST	2,809.00
	ORVILLE AVE DESCRIPTION	90.00
	ELM ST PROJECT THRU 10/5	127.50
	WATER TOWER MAINT	5,232.50
	SUPPLIES	1,400.00
	POLICE DEPT YEARBK AD	3.78
		40.00
WATERTOWER PAINT & REPAI		
WILLIAMSBURG CARQUEST		
WILLIAMSBURG COMMUNITY S		
CLUBB, RALPH	INS. REIMB	27.30
IOWA LAW ENFORCEMENT ACA	J. PARSONS -RIFLE SCHOOL	150.00
QUALIFICATION TARGETS	POLICE SIHOUETTIE	30.45
WILLIAMSBURG FOODS	REC DEPT/SEWER SUPPLIES	79.05

DATE 10/10/2002

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

GRAND TOTALS	EXPENDED 190,770.90	LIQUID	ACCRUAL
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01	RECAP TOTALS	EXPENDED	LIQUID	ACCRUAL
06	FUND TOTALS	36,306.24		
07	GENERAL	11,967.64		
08	ROAD USE TAX	829.00		
32	LIBRARY	2,095.85		
33	2002 ELM STREET RECONSTRUCTION P	100,526.38		
34	1997 BALL DIAMOND PROJECT	10,302.50		
39	2001 STATE STREET RECONSTRUCTION	90.00		
51	FRANKLIN STREET EXTENSION PROJEC	598.50		
52	WATER	12,915.46		
	SEWER	15,139.33		
	****	190,770.90		

01	RECAP TOTALS	EXPENDED	LIQUID	ACCRUAL
51	FUND TOTALS	252.37		
52	GENERAL	27.30		
	WATER	7.13		
	SEWER	286.80		

		<u>\$191,057.70</u>		

W. Colquhoun

Marion Spear

John W. Phillips

John W. Phillips

Resolution 36-10-02

A Resolution to hire a police reserve for the Williamsburg Police department.

Whereas, Mike Gabriel, Williamsburg Police Chief, informed the Council that there was a vacancy in his department for a police reserve and that he would like to hire Brian Phillips to fill said position;

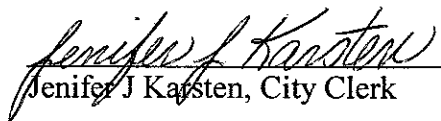
Whereas, Brian has taken the required training and is certified to be a reserve;

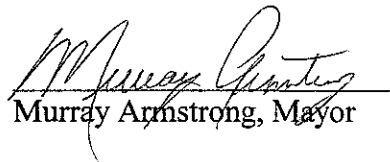
Be it resolved by the Williamsburg City Council;

Section 1. Brian Phillips shall be hired as a police reserve for the City of Williamsburg Police department.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 14th day of October 2002.


Jennifer J. Karsten, City Clerk


Murray Armstrong, Mayor

Resolution 37-10-02

A Resolution to hire additional employees for the Recreation department.

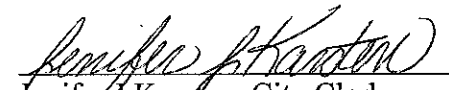
Whereas, Tammy Sinn, Williamsburg Recreation Director, requested to hire Rhonda Glandorf and Casey Spree plus two others to fill in where needed for building monitors at \$7.50 per hour;

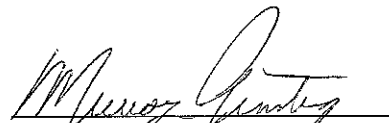
Be it resolved by the Williamsburg City Council;

Section 1. Rhonda Glandorf and Casey Spree and two other people be hired as building monitors at the Recreation Center at \$7.50 per hour.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 14th day of October 2002.


Jennifer J. Karsten, City Clerk


Murray Armstrong, Mayor

**STREET LIGHTING RESOLUTION
Resolution 38-10-02**

Williamsburg, Iowa October 14, 2002.

The following Resolution was adopted by the City Council of the City of Williamsburg, Iowa at a regular meeting held on October 14, 2002.

Be it resolved by the City council of the City of Williamsburg, Iowa, that Alliant Utilities Inc. is hereby directed to make the following changes to the existing system, at the locations described herein (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

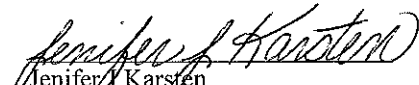
NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM:

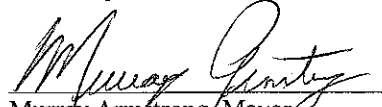
Add Number	Delete Number	Wattage	Style of Luminaire	Type and Height of Pole	Wiring (check one)
1. <u>1</u>	<u> </u>	<u>250 W</u>	<u>St.</u>	<u> </u>	<u>1</u> OH <u> </u> UG
2. <u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u> OH <u> </u> UG
3. <u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u> OH <u> </u> UG

LOCATION OF NEW INSTALLATION OR CHANGES

1. South Highland and Orville Avenue intersection
The light shall be placed on city right-of-way with a 16' arm and the placement of said light shall in no way infringe on Iowa Department of Transportation right-of-way. Roll call: ayes; MG, GV, DK, GW, TP. Motion carried.
- 2.
- 3.

Mayor Murray Armstrong declared said Resolution duly passed and adopted the 14th day of October 2002.


Jennifer Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

COMPANY USE ONLY

Job Slip No. Dated Completed By Date

Date Map Revised Signed By

After Map Revision Return To Fixture and Pole Code