

**City of Williamsburg  
210 West State Street  
PO Box 596  
Williamsburg IA 52361**

Regular Session  
October 28, 2002  
7:30 p.m.

Mayor Armstrong and council members Kirkpatrick, Phillips, Greiner, Wanner, and VonAhsen were present.

The Council received a Thank You from the Two Bee Racing Team for the hospitality from the City during their bike race on Labor Day weekend.

Tim Oswald discussed the funding to maintain the aquatic and recreation centers.

Eric Tindal, City Attorney, discussed a draft of the lease agreement for the Recreation Center with the Williamsburg Community School District. The Foundation will be meeting on Wednesday, October 30, 2002 to discuss said lease.

Garth VonAhsen was contacted about 704 Clark Street being a nuisance.

Paul Kelly, Director of Sales, People Service Inc and Dennis White, Region Manager presented information on their services for the operation of the wastewater plant.

An easement for the north entrance Williamsburg sign has been drafted and needs to be sent to the owners.

Theresa Phillips and Gary Wanner presented the siren information to the council.

It was the consensus of the council to continue snow removal as usual on the city square.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the October 14, 2002 council meeting
- b) Bills as presented

All ayes. Motion carried.

2. Motion by Greiner seconded by Kirkpatrick to approve Resolution 39-10-02 - Agreement with the School, Foundation, and City for use of the Recreation Center with the following changes:

- A. Correction in language in paragraph 7A: "access to the two wooden courts";
- B. Paragraph 7B add: The dates for volleyball season
- C. Paragraph 7C add: The school shall give the Recreation Director an hour notice for using the courts during track, baseball, and softball seasons and insert dates for said seasons;
- D. Paragraph 7D add: The school shall give the Recreation Director an hour notice for using the courts during track, baseball, and softball seasons and insert dates for said seasons;

contingent upon no other changes being made by the Foundation. Roll call: ayes; GW, TP, GV, MG, DK. Motion carried.

3. Motion by Kirkpatrick and seconded by Phillips to approve Resolution 40-10-02 – 28E Agreement with Kirkwood Community College. Roll call: ayes; DK, MG, GV, TP, GW. Motion carried.

4. Motion by Greiner and seconded by Wanner to approve the memberships that have been purchased by Williamsburg Manufacturing and American Color Graphics and discontinue the corporate discount program at 5:00 p.m. on Friday, November 1, 2002. Roll call: ayes; GW, TP, MG, nay, GV, DK. Motion carried.

5. Motion by Wanner and seconded by VonAhsen give all full-time employees a free membership and it may be applied towards a family yearly membership if wanted and that a policy be created to that affect. Roll call: ayes; GW, GV, nay; TP, MG, DK. **Motion failed.**


6. Motion by Greiner and seconded by Phillips to give a life-time memberships to Ron, Arlene, and Ruby Holden, Kurt & Mary Blythe Family, Susie and Dave McCurry Family and Carol Holden and Andy Lower a one year membership at the Recreation Center. All ayes. Motion carried.

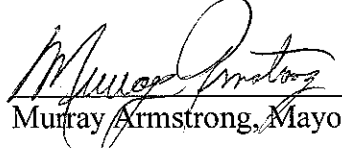
7. Motion by Phillips and seconded by Wanner to authorize Tammy Sinn to go ahead with the washer/dryer hookup, electric hook up, cd player to hook up to the sound system, and satellite hook up at the Recreation Center. All ayes. Motion carried.

8. Motion by Wanner and seconded by Greiner to send Nick Gabriel and Traci Eckenrod to the certified pool operator class next April. All ayes. Motion carried.

9. Motion by Greiner and seconded by VonAhsen to give Tammy Sinn the authority to make the decision for giving discounts for use of the meeting rooms at the Recreation Center for civic activities. All ayes. Motion carried.

10. Motion by Greiner and seconded by Kirkpatrick to authorize Tammy Sinn to have the windows cleaned at the Recreation Center twice a year. All ayes. Motion carried.
11. Motion by Greiner and seconded by VonAhsen to approve Resolution 42-10-02 to pay Fitness Class Instructors and Personal Training instructors (introduction to and setting up a program on the equipment) \$11.00 per hour when performing those duties. All ayes. Motion carried. Jennifer Pries, Nicole Winegarden and Casey Spree. Roll call: ayes; GW, GV, MG, DK, nay; TP. Motion carried.
12. Motion by Wanner and seconded by Greiner to approve Resolution 41-10-02 - accept the restrictive covenants for K & M Jones, Williamsburg, Iowa. Roll call: ayes; GW, DK, TP, GV, MG. Motion carried.
13. Motion by Kirkpatrick and seconded by Phillips to accept the siren bids from Feslers Inc at a cost of \$60,259.18. Bids includes 4- 129 Vortex R4 – 4 amplifiers, shipping, installation, encoder/printer, mobile unit and 4 solar panels. All ayes. Motion carried.
14. Motion by Phillips and seconded by Kirkpatrick to approve the Win With Wellness and The Holiday Hustle 5K road race/health walk at 9:00 a.m. on Saturday, December 21, 2002. All ayes. Motion carried.
15. Motion by Phillips and seconded by Greiner to approve the lease agreement for the Veterinary Medical Clinic. All ayes. Motion carried.
16. Motion by Phillips and seconded by Wanner to approve Resolution 43-10-02- to pay snow removal employees Don Sandersfeld and Lloyd Schropp \$12.00 per hour. Roll call: ayes; GW, TP, GV, MG, DK. Motion carried.
17. Motion by Phillips and seconded by Greiner to approve Resolution 44-10-02 – acceptance of the Franklin Street Extension Project. Roll call: ayes; MG, TP, GW, DK, GV. Motion carried.
18. Motion by Phillips and seconded by Kirkpatrick to go into closed session per Iowa Code 21.5.1(j) at 11:39 p.m. – fire station. All ayes. Motion carried.
19. Motion by Phillips and seconded by Greiner to go out of closed session at 11:51 p.m. All ayes. Motion carried.
20. Motion by Phillips and seconded by Greiner to enter into negotiations with Gerald VanSteenhuysen for approval of surveying and appraising two acres of property as designated by the planning committee from the fire department. All ayes. Motion carried.
21. Motion by Wanner and seconded by Greiner to adjourn at 11:55p.m. All ayes. Motion carried.

  
Jennifer J Karsten  
City Clerk/Treasurer

  
Murray Armstrong, Mayor

DATE 10/24/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 1

ALLIANT ENERGY	PROMISSORY NOTE PAYMENT	100,000.00
ALLIANT UTILITIES	AQUATIC CNTR	428.65
APEX OFFICE SUPPLY	CITY ENTRANCE SIGN	25.45
	50 54 064 2016 01 H20 P	16.50
	REC CTR SUPPLIES	566.91
	H20 CITY HALL	8.00
CARTER KIRKPATRICK SERVI	REC CNTR SUPPLIES	29.52
CENTRAL TOWA DISTRIBUTIN	PAY REQUEST #2, ELM ST	74,100.00
CLUBB, RALPH	REC CENTER SUPPLIES	14.10
COX SANITATION & RECYCLI	INS. REIMBURSEMENT	28.12
	2ND 1/2 10/02 ALLOCATON	3,125.00
	5 LARGE TRASH BAGS	1,562.50
	3 SMALL TRASH BAGS	543.75
	25 RECYCLING CARTS	3,500.00
	24 RECYCLING TUBS/LIDS	288.00
	REC CTR 9/02	60.00
CSI SOFTWARE	REC CTR SOFTWARE MAINTEN	1,870.35
DELTA DENTAL PLAN OF IOW	11/02 PREMIUM	990.57
DES MOTINES MARRIOTT DOWN	METH WKSHP -MG GABRIEL	150.08
DYNAMIX MUSIC	REC CTR CD,S	165.89
ECKENROD, TRACI	MILEAGE - SUPPLIES	16.35
FALCON ASSOCIATES INC	WASTEWATER PLANT AD	45.00
FIRST AMERICAN WEALTH MA	MADISON BOND INTEREST	2,180.00
	ADMINISTRATIVE FEE/MADIS	125.00
	REC CTR SHIRTS #59879	269.15
GRAPHIC EDGE	LIBRARY POSTAGE	79.26
HANSON LIBRARY PETTY CAS	RETAINAGE FRANKLIN ST PR	13,037.14
HEUER CONSTRUCTION INC	KOCH-SCHOOL UPDATE	75.04
HOLIDAY INN	CLEAN H2O RESERVOIR	3,498.25
HYDRO KLEAN	GARRINGER FRAUD ID WORKS	50.00
IOWA LAW ENFORCEMENT ACA	JEN-BUDGET WORKSHOP	30.00
IOWA LEAGUE OF CITIES	9/02 LOCATES	48.60
IOWA ONE CALL	SPORTS COMPLEX 319 668 9	37.05
IOWA TELECOM	REC CENTER 668-1636	357.98
KARSTEN, JENIFER	NORTON VIRUS-LAPTOP	24.95
KOCH BROTHERS	7/02-10/02 COPIER MAINTNE	148.66
KOCH, MARTIN	SCHOOL UPDATE-MEALS	238.68
LAREYS	REC CTR TOWELS #21981	23.32
	REC CTR TOWELS/MAT #2198	89.61
	STREETS/PREMIX	102.41
LL PELLING CO INC	REORGANIZATION/UNION	126.00
MEARDON SUEPPEL & DOWNER	WASTEWATER OPERATER AD	305.00
MONSTER	STREET LIGHT/TENNIS CT R	158.13
NEWKIRK ELECTRIC	REC CTR MENS RESTROOM RE	49.00
NISSLEY WELDING INC	REC CTR #2840252818	150.80
PEPSI COLA GEN BOT INC	TP- CITY HALL	71.99
PEPSI COLA GEN BOT INC	PARKS SUPPLIES	43.35
QUILL CORP	REC CTR - NAME TAGS	111.54
R & D MOTOR & MACHINE	INS. REIMBURSEMENT	32.17
SETON IDENTIFICATION PRO	CMS FALL MTG MILEAGE	81.76
SINN, TAMMY	SEWER TESTS	329.40
SPRATT, JULIE	SPORTS COMPLEX AERIFICAT	440.00
TESTAMERICA INC	SPORTS COMPLEX FERTILIZI	1,925.00
TNT LANDSCAPING	FERTILIZE 4 ACRES REC CT	418.50

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CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

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MOW REC CTR SOD	43.75
REC CTR GRASS DEBRIS	10.00
SPORTS COMPLEX SAND	300.50
FERTILIZE WEST END PARK	300.00
FERTILIZE TENNIS COURTS	51.75
FERTILIZE WATER TOWER	51.75
FERTILIZE CITY PARK	164.25
FERTILIZE AQUATIC CTR	181.30
REC CTR SUPPLIES	51.84
ETM ST RECONSTRUCTION	7,741.50
WASTE WATER SOP	5,600.00
ORVILLE DRIVE	49.00
FIRESTATION	90.00
BRICK/PAVERS	90.00
WB CITY SIGN EASEMENT	402.50
11/02 PREMIUM	9,569.84
SUPPLIES	119.54
REC CTR - TAX EXEMPT	152.62

TOWN & COUNTRY WHOLESALE  
VAN WINKLE JACOB ENG

WELLMARK  
WILLIAMSBURG LUMBER STOR

marcia green

Don Kumpert

[Signature]

Thomas J. Chalupa

[Signature]

DATE 10/24/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS                      EXPENDED  
237,162.82

LIQUID                      ACCRUAL

LIQUID                      ACCRUAL

REGAP TOTALS		EXPENDED	
FUND TOTALS		LIQUID	
01	GENERAL	26,348.95	
06	ROAD USE TAX	1,077.42	
08	LIBRARY	1,539.60	
11	DEBT SERVICE	102,305.00	
32	2002 ELM STREET RECONSTRUCTION P	81,841.50	
39	FRANKLIN STREET EXTENSION PROJEC	13,037.14	
51	WATER	4,306.08	
52	SEWER	6,707.13	
	****	237,162.82	

**RESOLUTION 41-10-02**

**Resolution approving K & M Subdivision Restrictive Covenants.**

WHEREAS, the Williamsburg City Council has been presented with and has reviewed the restrictive covenants for the K & M Subdivision, and

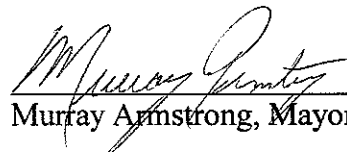
WHEREAS, the Williamsburg City Council desires to approve said restrictive covenants, and

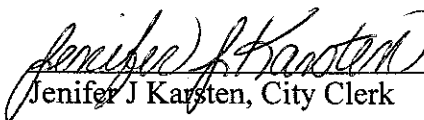
WHEREAS, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Wanner and seconded by Greiner, roll call: ayes; TP, MG, GV, GW, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 28th day of October, 2002, five members of the council present;

NOW THEREFORE, the Williamsburg City Council resolves to approve the restrictive covenants for the K & M Subdivision.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved October 28, 2002.

  
Murray Armstrong, Mayor

  
Jenifer J Karsten, City Clerk

**Resolution 42-10-02**

**A Resolution setting an hourly wage for Fitness Class Instructors and Personal Training.**

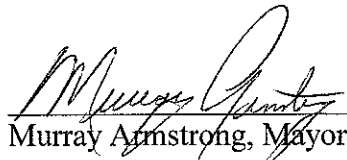
Be it resolved by the Williamsburg City Council;

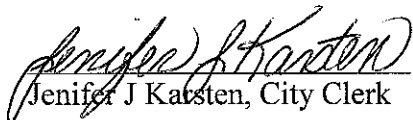
Section 1. The following persons shall be paid \$11.00 per hour when performing duties as Fitness Class Instructors and Personal training (introduction to and setting up a program on the equipment): Jennifer Pries, Nicole Winegarden, and Casey Spree.

Said wages to take effect October 26, 2002.

Section 2. Passed and approved this 28th day of October 2002.

Attest:

  
Murray Armstrong, Mayor

  
Jennifer J Katsten, City Clerk



**Resolution 43-10-02**

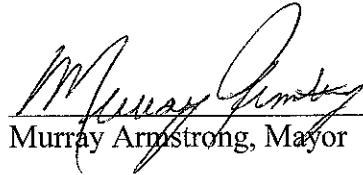
**A Resolution setting an hourly wage for snow removal employees.**

Be it resolved by the Williamsburg City Council;

Section 1. The following persons shall be paid \$12.00 per hour for snow removal during the fiscal year 2003: Don Sandersfeld and Lloyd Schropp.

Section 2. Passed and approved this 28th day of October 2002.

Attest:

  
Murray Armstrong, Mayor

  
Jenifer J Karsten, City Clerk

**RESOLUTION 44-10-02**

**Resolution accepting the 2002 Franklin Street Extension Project.**

**Whereas**, there was an agreement made and entered into on April 8, 2002, by and between the City of Williamsburg, Iowa, and Heuer Construction Inc;

**Whereas**, the City of Williamsburg has caused to be prepared certain drawings, specifications, and Form of Proposal for the 2002 Franklin Street Extension Project, for Williamsburg, Iowa under the terms and conditions therein fully stated and set forth, and

**Whereas**, said drawings, specifications and proposal accurately and fully describe the terms and conditions upon which Heuer Construction Inc was willing to perform the work specified;

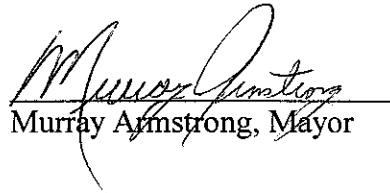
**Whereas**, Heuer Construction Inc has completed said project satisfactorily;

**Now Therefore**, the Williamsburg City Council does accept said project on this 28<sup>th</sup> day October 2002.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 28<sup>th</sup> day of October 2002.

  
Jenifer J Karsten, City Clerk

  
Murray Armstrong, Mayor

**Certification: I hereby certify that the foregoing is a true and correct copy of a resolution of the City of Williamsburg adopted at a meeting of said public body, duly called and held on the 28<sup>th</sup> day of October 2002, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it now is in full force and effect.**

  
Jenifer J Karsten, City Clerk