

**City of Williamsburg  
210 West State Street  
PO Box 596  
Williamsburg IA 52361**

Special Session  
November 11, 2002  
7:30 p.m.

Mayor Armstrong and council members Kirkpatrick, Phillips, Greiner, and VonAhsen were present. Wanner was absent.

Teri Morrow informed the council that they asked for explanations from VanWinkle Jacob Engineering on the amount of the inspection fees for Northridge Estates, Phase 4 and have not received any explanation. The fees are in excess \$16,250. They had called VanWinkle in January, February, March and April with no response from them. It was the consensus of the Council that the inspection fees need to be settled between Southgate and VanWinkle Jacob. Van Winkle will get Southgate an itemized statement.

The Council would like to see a site plan from the fire department.

The Council received the October 2002 Police Department report.

Winifred Newcomb made a request from the Council to spend \$12,000 for the feasibility and design stage of a new library. It was the consensus of the council to wait and see how a new fire station progresses.

Paul Kelly, Director of Sales, People Service Inc and Dennis White, Region Manager were present to answer questions from the council on their services for the operation of the wastewater plant.

Kurt Blythe presented information on Highland Ridge paying an annual fee in lieu of individual membership fees from residents of Highland Ridge.

It was the consensus of the council to allow the preschool to use the upstairs room of city hall on March 28, 2003 and in the future they will need to find another place.

Al Amantea was in to discuss the local access channel. Mediacom is going to lay a new cable from city hall to their head in and that would hurt our capability for live broadcasting.

Eric Tindal presented a revised lease agreement with the Williamsburg Community School District for the Recreation Center.

Elm Street should be open by Friday, November 13, 2002.

It was the consensus of the council to allow Tammy Sinn, Recreation Director, to purchase shirts for the Recreation Department to sell to the public.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the October 28, 2002 council meeting
- b) Bills as presented
- c) Treasurer's report
- d) Gene's Express Mart beer permit

All ayes. Motion carried.

2. Motion by Phillips and seconded by Greiner to table approval of the Final Plat of Northridge Estates, Phase 4 until next council meeting. All ayes. Motion carried.

3. Motion by Kirkpatrick and seconded by Greiner to approve Resolution 45-11-02 to approve an easement for the north entrance sign. Roll call: ayes; TP, GV, MG, DK, absent; GW. Motion carried.


4. Motion by Phillips and seconded by Kirkpatrick to approve Resolution 46-11-02 – to approve a lease agreement with the school. Roll call: ayes; MG; GV; TP, DK, absent; GW.

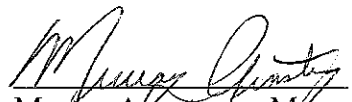
5. Motion by Kirkpatrick and seconded by VonAhsen to approve to pay \$9193.10 for the north entrance Williamsburg sign contingent upon the signed easements being returned to the city. All ayes. Motion carried.

6. Motion by Greiner and seconded by Kirkpatrick to offer the person interviewed for the Wastewater Plant Operator position \$15.41 per hour starting pay and \$16.49 per hour when he gets his Grade III Certification, \$500 moving expenses, and \$400 per year clothing allowance contingent upon his background check being approved. Roll call: ayes; DK, MG, GV, nay; TP. Motion carried.

7. Motion by Phillips and seconded by Greiner that due to extraordinary circumstances the council meeting for Tuesday, November 12, 2002 is cancelled. All ayes. Motion carried.

8. Motion by Greiner and seconded by Kirkpatrick to adjourn at 10:58p.m. All ayes. Motion carried.

  
Jenifer J. Karsten  
City Clerk/Treasurer

  
Murray Armstrong, Mayor

DATE 11/08/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 1

ACE HARDWARE INC	SUPPLIES/REPAIRS	190.42
ADVANCED WATER TECHNOLOG	CALIOUEST	1,149.12
ALLIANT UTILITIES	ELECTRIC BILL	8,849.62
APEX OFFICE SUPPLY	REC CNTR SUPPLIES	184.74
AT&T	TELEPHONE-668 1636	15.34
AVALION NETWORKS INC	CITY WEB PAGE	14.95
BEN FRANKLIN	REC CNTR INTERNET	30.90
CEDAR RAPIDS WELDING	LIB-SUPPLIES	21.24
CENTRAL IOWA DISTRIBUTIN	REC CNTR SUPPLIES	25.98
CHARLES CAPPER FORD INC	ACETYLENE OXYGEN	9.30
CLUBB, DELBERT	REC CNTR-FLOOR SCRUBBER	17.50
COX SANITATION & RECYCLI	POLICE-CRN VIC-BTRY CHE	34.50
CURTIS INDUSTRIES INC	INS RETMB	113.38
DONS JOHNS	1ST 1/2 11/02 ALLOCATION	3,125.00
EDDY WALKER EQUIP CO	REC CNTR/SPTS CMLX 10/0	175.00
ENGLISH VALLEY WELL & PU	STREET SIGN BOLTS	76.79
GABRIEL, MICHAEL	TENNIS CT/W END/SOCCER F	180.00
GABRIEL, NICK	INS RETMB	11.98
GARRINGER, RAYMOND	SWEDDER BROOM	115.00
GENES EXPRESS MART	REPLCE H2O LINE-E WALNUT	760.00
GOEKE, GLORIA	GABRIEL-SCHOOL	141.85
H W WILSON CO	REC CTR SUPPLIES/MILG	52.57
HACH CO	WILGE-FRAUD SCHOOL	73.00
HANSON LIBRARY PETTY CAS	PD GASOLINE	410.73
HIGHSMITH INC	REC CNTR EMPL CPR TRAINI	225.00
HOLIDAY INN CONFERENCE	LIB-PERIODICALS	185.00
INGRAM	CHLORINE SHOCK FILTERS	77.00
IOWA COUNTY RECORDER	LIB-POSTAGE	78.42
IOWA COUNTY TIRE & SERVI	LIB-BOOKS	95.12
IOWA LAW ENFORCEMENT ACA	JEN-IMFOA MTG	73.83
IOWA POETRY ASSOC	LIB-BOOKS	564.13
IOWA POLICE EXECUTIVE FO	LIB-VIDEOS	224.96
IOWA TELECOM	RES 41-10-02 K&M SUB COV	6.00
J & S FARM SUPPLY	CROWN VIC TIRES	15.66
JS CLEANING	KOCH-UPDATE SCHOOL	45.00
KARSTEN, JENIFER	LIB-BOOKS	9.00
KEYSTONE LABORATORIES	ANNUAL DUES	35.00
KIRKPATRICK, DON	PHONE BILL	105.55
KOCH BROTHERS	PHONE BILL	610.90
KUEHL, ELAINE	SALT/SAND/4.32 TON BALLA	722.32
LANCASTER CONSULTING INC	10/02 CLEANING	350.00
LAREYS	MILGE/MEALS IMFOA MTG/IN	107.20
LAREYS CLEANERS	WATER TEST	92.00
MICROMARKETING ASSOC	MIG/MTG IN AMES	82.13
	LIB-COPIER	409.68
	MILEAGE/MTG IN AMES	82.13
	LIB-COMPUTER/EQUIPMENT	3,818.65
	TOWELS-REC CNTR #021983	63.69
	CITY HALL MATS #027404	51.30
	TOWELS-REC CNTR #021984	43.23
	TOWELS-REC CNTR #021988	37.62
	TOWELS/MAT REC CNTR #021	114.03
	CITY HALL MATS	51.30
	LIB-BOOKS	52.00

MPC NEWSPAPERS		CHLORINE LEVEL AD	31.50
		FITNESS CLASSES	126.00
		LEAF PICK UP	31.50
		FARMERS MARKET	21.00
		REC CNTR HOURS	73.50
		REC CNTR GRAND OPENING	94.50
		COUNCIL MEETING	116.32
		GASOLINE	683.21
		STREET SUPPLIES	15.57
		PARKS PARTS	97.32
		LIB-BOOKS	60.00
		YEARLY CONTRACT	312.00
		LIB-SUPPLIES	17.41
		REC CNTR #3050252806	84.20
		CITY HALL SUPPLIES	6.98
		POLICE	40.48
		LIB-BOOKS	99.15
		SALT/SAND	2,556.12
		SIDEWALK RETMB 30'	60.00
		LIB-BUILDING MAINT	227.50
		REC CNTR STAMPS	40.85
		TNS RETMB	13.94
		POLICE-LITHIUM BATTERIES	91.90
		SEWER TEST	724.50
		ELECTRIC BILL	836.78
		REC CNTR LAWN REPAIR	85.00
		SPORTS COMPLX MOWING	850.00
		WEED KILLER AQUATIC CNTR	110.00
		MOW REG CTR	100.00
		MOW AQUATIC CTR	100.00
		TRUCKING SAND-BALL DIAMO	176.97
		WEED KILLER SPORTS COMPL	1,115.00
		WEED KILLER-TENNIS COURT	30.00
		WEED KILLER-WEST END PAR	80.00
		REC CNTR SUPPLIES	30.32
		10/02 SALES TAX	1,916.80
		10/02 REC DEPT SALES TAX	2,362.89
		CELL PHONE	117.58
		WASTEWATER PLANT 10/20-1	2,739.00
		FRANKLIN ST PROJ	24.50
		BLM ST PROJECT	3,119.00
		CITY SIGN EASEMENT	472.50
		FIRE STATION RESEARCH	220.50
		BOARD/CAT	15.00
		LIB-VIDEO	94.93
		LIB-PERIODICALS	350.00
		LIB-SUPPLIES	33.26
		SUPPLIES/REPAIRS	194.87
		POLICE GASOLINE	14.07
		REC CNTR SUPPLIES	29.67
MULTI COUNTY OIL			
NAPA AUTO PARTS			
NEW HOLLAND PLAN			
NOTABLE REFERENCES			
ODORITE INC			
OFFICE EXPRESS			
PEPSI COLA GEN BOT INC			
OUTILL CORP			
QWEST			
RECORDED BOOKS INC			
S & G MATERIALS			
SCHWENDINGER, DAVE			
SERVICEMASTER BY LINDHAR			
SINNY, TAMMY			
STREITCHERS			
TESTAMERICA INC			
TIP RURAL ELECTRIC COOP			
TNT LANDSCAPING			
TOWN & COUNTRY WHOLESALE			
TREASURER STATE OF IOWA			
US CELLULAR			
VAN WINKLE JACOB ENG			
VETERINARY MEDICAL CENTE			
VISION VIDEO			
WALL STREET JOURNAL			
WARDENBURG, JANE			
WILLIAMSBURG GAROUEST			
WILLIAMSBURG EAST STOP			
WILLIAMSBURG FOODS			

DATE 11/08/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

GRAND TOTALS	EXPENDED 45,190.85	LIQUID	ACCRUAL
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	EXPENDED	LIQUID	ACCRUAL
RECAP TOTALS			
FUND TOTALS			
01 GENERAL	13,545.69		
06 ROAD USE TAX	6,746.42		
08 LIBRARY	6,588.92		
31 CAPITAL IMPROVEMENTS	693.00		
32 2002 ELM STREET RECONSTRUCTION P	3,119.00		
39 FRANKLIN STREET EXTENSION PROJEC	24.50		
51 WATER	6,613.04		
52 SEWER	7,860.28		
****	45,190.85		

*Marcia Stewart*

*[Signature]*

*James W. [Signature]*

*Don't Substantiate*

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EASEMENT

**Resolution 45-11-02**

This Agreement is entered into on this 11TH day of NOVEMBER, 2002 by and between the City of Williamsburg (hereinafter referred to as "City") and Allan H. Doehrmann and Marcella Doehrmann, husband and wife, Southgate Development Company, Inc. and Southgate BP Properties, L.L.C. (hereinafter collectively referred to as "Grantor").

WHEREAS, City desires to construct and maintain a city entrance sign for the City of Williamsburg, and

WHEREAS, Grantor owns real estate north of the city of Williamsburg that is ideally suited for placement of a city entrance sign for the City of Williamsburg, and

WHEREAS, Grantor desires to grant an easement to City for the purposes of constructing and maintaining a city entrance sign.

NOW THEREFORE in consideration of \$1.00 and other good and valuable consideration, Grantor hereby grants to City and its assigns a perpetual exclusive easement for the purpose of constructing and maintaining a city entrance sign on the property shown on Exhibit A and by this reference made a part hereof and referred to herein as "easement area".

The City shall have the right to install, construct, operate and maintain a city entrance sign within said easement area. City shall also have the right to install, lay and maintain underground conduits, cables and pipes for the purposes of running electricity to said sign. Further, City may install, plant, grow and/or maintain landscaping within the easement area.

City shall indemnify and hold the Grantor and its agents, officers and employees harmless from any and all claims, demands lawsuits, or liability for loss, fines, damage, injury and death and all expenses and costs, resulting from or arising out of the construction or maintenance of the entrance sign installed hereunder.

All work shall be done in a workmanlike manner.

This easement is subject to all valid and existing restrictions, reservations, covenants, conditions, right of way easements and encumbrances properly of record or as shown by an accurate survey, if any.

The City may terminate this easement by giving no less than 30 days written notice to the Grantor (or Grantor's successor in interest). Upon such termination City shall remove its sign and improvements and reasonably restore the easement area to its pre-easement condition. Until such termination the City shall maintain the easement area.

Dated the year and month first above written.

CITY

Attest:

City of Williamsburg

Jenifer J. Karsten  
Jenifer J. Karsten, City Clerk

Murray Armstrong  
Murray Armstrong, Mayor

GRANTOR

Southgate Development Company, Inc.

Myles N. Braverman  
By: Myles N. Braverman, President

Southgate BP Properties L.L.C.

Myles N. Braverman  
By: Myles N. Braverman, President  
Southgate Development Company, Inc., Manager

Allan H. Doehrmann  
Allan H. Doehrmann

Marcella Doehrmann  
Marcella Doehrmann

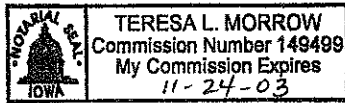
STATE OF IOWA            )  
  ) ss:  
COUNTY OF IOWA        )

On this 11<sup>th</sup> day of November, 2002, before me, the undersigned, a Notary Public in and for said county and state personally appeared Murray Armstrong and Jenifer J. Karsten, to me personally known, who, being by me duly sworn, did say that they are the mayor and city clerk respectively of the City of Williamsburg; a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation by authority of its City Council, as passed by Resolution of the City Council; and Murray Armstrong and Jenifer J. Karsten acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

[Signature]  
Notary Public in and for the State of Iowa

STATE OF IOWA )  
 ) ss:  
COUNTY OF JOHNSON )

On this 20<sup>th</sup> day of November, 2002, before me, a Notary Public in and for said county, personally appeared Myles N. Braverman to me personally known, who being by me duly sworn did say that that person is President of Southgate Development Company, Inc. and that said instrument was signed (and sealed) on behalf of the said corporation by authority of its board of directors and the said Myles N. Braverman acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it voluntarily executed.



Teresa L. Morrow  
Notary Public in and for the State of Iowa

STATE OF IOWA )  
 ) ss:  
COUNTY OF JOHNSON )

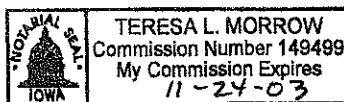
On this 20<sup>th</sup> day of November, 2002, before me, the undersigned, a Notary Public in and for the state of Iowa, personally appeared Myles N. Braverman to me personally known, who, being by me duly sworn, did say that he/~~she~~ is the President of Southgate Development Company, Inc., Manager of Southgate BP Properties, L.L.C., an Iowa limited liability company, executing the foregoing instrument; that the seal affixed hereto is the seal of the corporation; that the instrument was signed and sealed on behalf of the corporation as Manager of Southgate BP Properties, L.L.C., an Iowa limited liability company, by authority of the corporation's Board of Directors; and that Myles N. Braverman as such officer acknowledged the execution of the instrument to be the voluntary act and deed of the corporation and limited liability company, by the corporation, the company and by him/~~her~~ voluntarily executed.



Teresa L. Morrow  
Notary Public in and for the State of Iowa

STATE OF IOWA )  
 ) ss:  
COUNTY OF IOWA )

On this 20<sup>th</sup> day of November, 2002, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Allan H. Doehrmann and Marcella Doehrmann, husband and wife, to me known to be the identical persons named in and who executed the within and foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Teresa L. Morrow  
Notary Public in and for the State of Iowa