

**City of Williamsburg  
210 West State Street  
PO Box 596  
Williamsburg IA 52361**

Regular Session  
March 11, 2002  
7:30 p.m.

Mayor Armstrong and council members Phillips, Greiner, and VonAhsen were present. Kirkpatrick and Wanner were absent.

The Council received the February 2002 Police Department report.

Painting still needs to be done for the Water Plant project.

A light needs to be installed for the Waste Water Plant project.

Seeding needs to be done for the State Street Reconstruction project.

Eric Tindal, City Attorney, will talk to Conn Day about the insurance needed for the bike race he would like to have over Labor Day weekend.

Wiebold's Preliminary/Final Plat will be considered when all the requirements have been met.

Garth VonAhsen and Gary Wanner will meet with Jim Jacob to discuss the master plan for sidewalks in Circle Terrace.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the February 25, 2002 council meeting
  - b) Bills as presented
  - c) Treasurer's report
- Ayes: TP, MG, GV. Motion carried.

2. Motion by VonAhsen and seconded by Greiner to accept the Acknowledgement/Settlement Agreement and the \$300.00 penalty from Jason Kruse, Kruse Inc. for the complaint filed against him. All ayes. Motion carried.

3. Motion by Phillips and seconded by VonAhsen to open a public hearing at 7:45 p.m. for a water/sewer rates increase. All ayes. Motion carried.

4. Motion by Phillips and seconded by Greiner to close the public hearing at 7:47 p.m. All ayes. Motion carried.

5. Motion by Phillips and seconded by Greiner to approve the first reading of Ordinance No. 471 – water/sewer rates. **Roll call: ayes; TP, MG, nay; GV, absent; GW, DK. Motion failed.**

6. Motion by Phillips and seconded by VonAhsen to pay \$300 of the \$600 bill from Altorfer for the control panel for the new generator. All ayes. Motion carried.

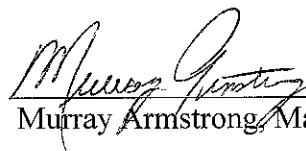
7. Motion by Greiner and seconded by VonAhsen to approve Resolution 5-3-02 – job descriptions for the aquatic center. (includes pool manager, head lifeguard, lifeguard, concession cashier, admissions cashier, and water safety instructor) Roll call: ayes; TP, MG, GV. Motion carried.

8. Motion by Greiner and seconded by Phillips to approve Resolution 6-3-02 – rates & hours for Aquatic Center use, pay rates for Aquatic Center employees, rates for softball/baseball field rentals. Roll call: ayes; TP, MG, GV. Motion carried.

9. Motion by VonAhsen and seconded by Greiner to take new bids for the Welsh Street storm sewer project and to have Delbert Clubb, Public Works Director approve said bid. All ayes. Motion carried.

10. Motion by Phillips and seconded by Greiner to adjourn at 9:10 p.m. All ayes. Motion carried.

  
Jennifer J Karsten  
City Clerk/Treasurer

  
Murray Armstrong, Mayor

DATE 3/08/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 1

ACE HARDWARE INC	SUPPLIES	305.88
ADVANCED WATER TECHNOLOG	CALCIOUEST	1,149.12
ALLIANT UTILITIES	ELECTRIC BILL	8,241.36
APEX OFFICE SUPPLY	H2O/CUPS	23.20
ARK PEST CONTROL	PEST CONTROL-FIREST/CHAL	40.00
AT&T	PHONE BILL	143.54
AVALON NETWORKS INC	PHONE-REC DEPT	44.37
BEN FRANKLIN	WEB PAGE	14.95
CEDAR RAPIDS WELDING	REC DEPT INTERNET	9.00
CHARLES CAPPER FORD INC	LIB-SUPPLIES	22.85
	CASSETTE TAPES	8.78
	ACETYLENE	8.40
	POLICE VEHICLE	19.95
	F350-OIL CHG/TIRE ROTATI	42.32
	H2O TRUCK-RPLC DOOR HING	242.18
	PARTS	9.32
CLUBB, RALPH	INS REIMB	78.80
COX SANITATION & RECYCLI	1ST 1/2 3/02 ALLOCATION	3,125.00
	2/26 STOP	10.00
CURTIS INDUSTRIES INC	ST SIGN SUPPLIES	133.46
DEMCO	LIB-SUPPLIES	32.68
FOLKMANN HEATING & PLUMB	INSTALL H2O MTR H2O PLAN	148.35
	LIB TOILET REPAIR	57.56
	INSTALL H2O MTR FIRE STA	107.28
	INSTALL H2O MTR-CITY SHO	63.85
	LIB-POSTAGE	79.48
	LIB-PERIODICALS	42.95
	POLICE GAS	236.56
FTSB/PETTY CASH/LIBRARY	LIB-PERIODICALS	153.00
GAZETTE COMMUNICATIONS I	GAS CHLORINE PUMP	77.26
GENES EXPRESS MART	LIB-SUPPLIES	102.73
H W WILSON CO	LIB-BOOKS	233.47
HAWKINS WATER TREATMENT	LIB-VIDEO	187.26
HIGSMITH INC	H2O UTILITY DUES	422.00
INGRAM	LIB-PHONE	3.76
IOWA ASSOC MUNICIPAL UTI	REPAIR 92 FORD TRUCK	382.97
IOWA COMMUNICATIONS NET	PHONE BILL	634.53
IOWA COUNTY TIRE & SERVI	MEMBERSHIP/BOOK	112.00
IOWA TELECOM	2/02 CLEANING	300.00
JOHN E REID & ASSOCIATES	SEWER TEST	60.00
JS CLEANING	DC-H2O OPERATOR TRAINING	260.00
KEYSTONE LABORATORIES	CLOTHING ALLOW	38.16
KIRKWOOD COMMUNITY COLLE	INVESTIGATION SCHOOL	20.61
KNOCK, STEVEN	LIB-COPIER	350.00
KNOOP, ROBERT R	LIB-BOOKS	51.30
KOCH BROTHERS	MATS-CITY HALL	37.49
LAREYS CLEANERS	LIB-BOOKS	37.49
MICROMARKETING ASSOC	OPEN SWIM AD	42.00
MPC NEWSPAPERS	SPOT SHOT CONTEST	52.50
	BUDGET ESTIMATE	82.54
	COUNCIL MTGS	227.15
	BD OF ADJ	13.71
	\$900,000 BOND	13.71
	SEWER RATE	31.63
	WATER RATES	8.44
		7.91

DATE 3/08/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 2

MULTI COUNTY OIL	AQUATIC CNTR INF MTG	31.50
NISSLEY WELDING INC	GASOLINE	542.40
OFFICE EXPRESS	REPAIR SNOW PLOW BLADE	120.00
OULLI CORP	LIB-SUPPLIES	28.53
OWEST	SUPPLIES	67.44
RECORDED BOOKS INC	POLICE	40.44
TIP RURAL ELECTRIC COOP	LIB-BOOKS	331.82
TREASURER STATE OF IOWA	ELECTRIC	944.16
US CELLULAR	02/02 SALES TAX	1,548.95
WESTRUM LEAK DETECTION I	CELLULAR	142.13
WILLIAMSBURG CARQUEST	2002 LEAK DETECTION SURV	1,100.00
WITTES HOME DECORATING	PARKS/BTTRY-ST/SOCKET	51.77
	C HALL RESTROOMS	825.00

*Thomas M. Phillips*

*[Signature]*

*Marcia Sporer*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE 3/08/2002

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS EXPENDED 24,107.75

LIQUID ACCRUAL

	EXPENDED	LIQUID	ACCRUAL
RECAP TOTALS			
FUND TOTALS			
01 GENERAL	7,100.07		
06 ROAD USE TAX	2,976.64		
08 LIBRARY	1,912.54		
51 WATER	8,291.66		
52 SEWER	3,826.84		
****	24,107.75		

**RESOLUTION 5-3-02**

**Resolution approving job descriptions for the aquatic center.**

**WHEREAS**, the City of Williamsburg has plans to open the Aquatic Center on or around Memorial Day 2002 and;

**WHEREAS**, Tammy Sinn, Williamsburg Recreation Director presented the council with job descriptions for Pool Manager, Head Lifeguard, Lifeguard, Concession Cashier, Admissions Cashier, and Water Safety Instructor and;

**WHEREAS**, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk of the City of Williamsburg, Iowa do hereby certify that the following Resolution was adopted (introduced by Greiner and seconded by VonAhsen, roll call: ayes; TP, MG, GV, absent; GW, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 11th day of March 2002, three members of the council present;

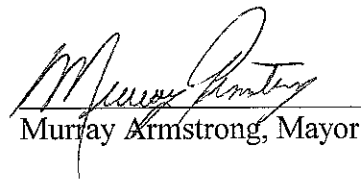
**NOW THEREFORE**, Be It Resolved by the City council of the City of Williamsburg, Iowa that:

Section 1. The job descriptions as filed with the City Clerk should be and the same are hereby approved and accepted and that the Mayor and the City Clerk of said city be and they are hereby authorized and directed to certify the adoption of this Resolution as required by law.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 11, 2002.

  
Jenifer J Karsten, City Clerk

  
Murray Armstrong, Mayor

**RESOLUTION 6-3-02**

**Resolution approving rates and hours for Aquatic Center use, pay rates for Aquatic Center employees, rates for softball/baseball field rentals.**

**WHEREAS**, the City of Williamsburg has plans to open the Aquatic Center on or around Memorial Day 2002 and;

**WHEREAS**, Tammy Sinn, Williamsburg Recreation Director presented the council with rates and hours for the Aquatic Center use, pay rates for Aquatic Center employees, and rates for softball/baseball field rentals and;

**WHEREAS**, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk of the City of Williamsburg, Iowa do hereby certify that the following Resolution was adopted (introduced by Greiner and seconded by Phillips, roll call: ayes; TP, MG, GV, absent; GW, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 11th day of March 2002, three members of the council present;

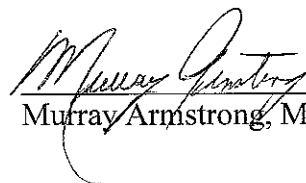
**NOW THEREFORE**, Be It Resolved by the City council of the City of Williamsburg, Iowa that:

Section 1. The rates and hours for the Aquatic Center use, pay rates for Aquatic Center employees, and the rates for softball/baseball field rentals as filed with the City Clerk should be and the same are hereby approved and accepted and that the Mayor and the City Clerk of said city be and they are hereby authorized and directed to certify the adoption of this Resolution as required by law.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 11, 2002.

  
Jenifer J Karsten, City Clerk

  
Murray Armstrong, Mayor

### **Aquatic Center rates and hours**

Daily gate	\$ 3.00
Individual season pass-school district	\$ 50.00
Individual season pass-outside school district	\$ 60.00
Family season pass-school district	\$125.00
Family season pass-outside school district	\$140.00
Punch card-10 admissions	\$ 25.00
Pool party-individual rate	\$ 80.00
Pool party-corporate rate	\$150.00
Public hours	1-8 p.m. daily
Adult swim only	5-6 p.m. daily
Private party hours (or adult swim)	12-1 p.m. and 8-10 p.m. daily
Swim lesson hours	10 a.m.-12 p.m. M-F

### **Pay rates for Aquatic Center employees**

Admissions & concession cashiers	\$ 6.25/hr
Lifeguards	\$ 7.00/hr
Head lifeguards	\$ 7.75/hr
Pool manager	\$ 9.00/hr
Water safety instructors	\$ 7.00/hr

\* rates may differ slightly from the above rates based on individual qualifications and experience.

### **Rates for Softball/Baseball field rentals**

Preparation (drug and chalked) – per field/per day	\$ 50.00
Lights – per field/per hour	\$ 15.00

\*schools and local non-profit organizations will be charged much less. The Parks and Recreation Board and Recreation Director will determine a discretionary rate for the fields (cost for lights remain the same) by case-by-case basis.

March, 2002



**RESOLUTION 6-3-02**

**Resolution approving rates and hours for Aquatic Center use, pay rates for Aquatic Center employees, rates for softball/baseball field rentals.**

**WHEREAS**, the City of Williamsburg has plans to open the Aquatic Center on or around Memorial Day 2002 and;

**WHEREAS**, Tammy Sinn, Williamsburg Recreation Director presented the council with rates and hours for the Aquatic Center use, pay rates for Aquatic Center employees, and rates for softball/baseball field rentals and;

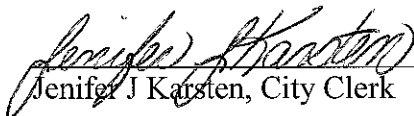
**WHEREAS**, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk of the City of Williamsburg, Iowa do hereby certify that the following Resolution was adopted (introduced by Greiner and seconded by Phillips, roll call: ayes; TP, MG, GV, absent; GW, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 11th day of March 2002, three members of the council present;

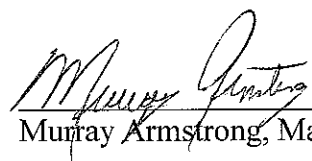
**NOW THEREFORE**, Be It Resolved by the City council of the City of Williamsburg, Iowa that:

Section 1. The rates and hours for the Aquatic Center use, pay rates for Aquatic Center employees, and the rates for softball/baseball field rentals as filed with the City Clerk should be and the same are hereby approved and accepted and that the Mayor and the City Clerk of said city be and they are hereby authorized and directed to certify the adoption of this Resolution as required by law.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 11, 2002.

  
Jenifer J Karsten, City Clerk

  
Murray Armstrong, Mayor

### **Aquatic Center rates and hours**

Daily gate	\$ 3.00
Individual season pass-school district	\$ 50.00
Individual season pass-outside school district	\$ 60.00
Family season pass-school district	\$125.00
Family season pass-outside school district	\$140.00
Punch card-10 admissions	\$ 25.00
Pool party-individual rate	\$ 80.00
Pool party-corporate rate	\$150.00
Public hours	1-8 p.m. daily
Adult swim only	5-6 p.m. daily
Private party hours (or adult swim)	12-1 p.m. and 8-10 p.m. daily
Swim lesson hours	10 a.m.-12 p.m. M-F

### **Pay rates for Aquatic Center employees**

Admissions & concession cashiers	\$ 6.25/hr
Lifeguards	\$ 7.00/hr
Head lifeguards	\$ 7.75/hr
Pool manager	\$ 9.00/hr
Water safety instructors	\$ 7.00/hr

\* rates may differ slightly from the above rates based on individual qualifications and experience.

### **Rates for Softball/Baseball field rentals**

Preparation (drug and chalked) – per field/per day	\$ 50.00
Lights – per field/per hour	\$ 15.00

\*schools and local non-profit organizations will be charged much less. The Parks and Recreation Board and Recreation Director will determine a discretionary rate for the fields (cost for lights remain the same) by case-by-case basis.

March, 2002