

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
April 8, 2002
7:30 p.m.

Phillips arrived at 7:40 p.m.

Mayor Armstrong and council members Phillips, Kirkpatrick, and VonAhsen were present. Greiner and Wanner were absent.

The Council received the March 20, 2002 Greater Williamsburg Area Recreation Commission minutes.

The Council received the March 2002 Police Department report.

Mayor Armstrong and Council Members Kirkpatrick and Phillips plan to attend the Iowa Energy Bank- Community Forum to Save Energy in Cedar Rapids on June 12, 2002.

It was the consensus of the council to wait on planting evergreens around the ice skating area at the Sports Complex until a later date.

Jim Jacob, City Engineer, informed the council that they received three proposals for the Welsh Street storm sewer problem by Highland Street:

Chuck Shaul Tiling & Drainage	\$12,800.00
Maxwell Construction	\$15,600.00
Carter Kirkpatrick Inc Services	\$15,960.00

Jacob authorized Chuck Shaul to proceed with the project.

Delbert Clubb, Public Works Director, informed the council that they could not find the leak that was detected by Westrum Leak Detection at the intersection of Maple and Chatham Street.

1. Motion by Kirkpatrick and seconded by VonAhsen to approve the consent agenda:

- a) Minutes of the March 25, 2002 council meeting
- b) Colony Point Inc Beer/Wine Permit
- c) Bills as presented

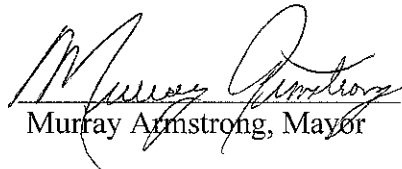
Ayes: TP, GV, DK. Motion carried.

2. Motion by Phillips and seconded by Kirkpatrick to approve Resolution No. 9-4-02 – Williamsburg Fire Protection Resources Agreement. Roll call: ayes; TP, GV, DK, absent; GW, MG. Motion carried.

3. Motion by Kirkpatrick and seconded by Phillips to authorize Tammy Sinn, Recreation Director, to purchase equipment for the concession stand at the Aquatic Center at a cost of \$7,663.88. All ayes. Motion carried.
4. Motion by VonAhsen and seconded by Kirkpatrick to allow Aaron Fedderson to offer tennis lessons at a cost of \$40/participant for ten sessions. All ayes. Motion carried.
5. Motion by Phillips and seconded by Kirkpatrick to allow the Salvation Army to bring a truck to Williamsburg once a month to pick up donations from the residents. All ayes. Motion carried.
6. Motion by Phillips and seconded by VonAhsen to approve Resolution 10-4-02 – Form of Contract for the 2002 Franklin Street Extension project. Roll call: ayes; GV, DK, TP, absent; GW, MG. Motion carried.
7. Motion by VonAhsen and seconded by Kirkpatrick to authorize the Mayor to sign the applications and agreements for use of right-of-way for utilities accommodation for Iowa Telecom. All ayes. Motion carried.
8. Motion by VonAhsen and seconded by Kirkpatrick to adjourn at 8:35 p.m. All ayes. Motion carried.



Jenifer J Karsten
City Clerk/Treasurer



Murray Armstrong, Mayor

DATE 4/08/2002

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE

1

ACCO	LIQUID CHLORINE	554.00
ACE HARDWARE INC	SUPPLIES	186.57
ALLIANT UTILITIES	ELECTRIC BILL	8,367.04
ARK PEST CONTROL	PEST CONTROL-FD/CH/LIB	40.00
AVALON NETWORKS INC	REG DEPT	9.00
	WEB PAGE	14.95
BEN FRANKLIN	LIB-POSTAGE	26.09
	SUPPLIES	19.08
BUCH, ANGIE	65' SIDEWALK REIMB	130.00
CCRF/LATHAM & ASSOCIATES	ALLIANT RATE INCREASE	165.00
CEDAR RAPIDS WELDING	ACETYLENE	9.30
CHARLES CAPPER FORD INC	EXPLORER MAINT	57.50
CHIEF SUPPLY	POLICE SUPPLIES	167.24
CLUBB, RALPH	INS REIMB	176.24
COX SANITATION & RECYCLI	1ST 1/2 4/02 ALLOCATION	3,125.00
	SPORTS COMPLEX 3/29	15.00
DES MOINES STAMP MFG CO	LIB-SUPPLIES	106.30
DONS JOHNS	SOCCER FIELDS	60.00
EDDY WALKER EQUIP CO	STREET SWEEPER BROOMS	495.00
FOLKMANN HEATING & PLUMB	LIB TOILET REPAIR	2.18
	SEWER-PVC PIPE	22.00
	REPAIR CITY HALL TOILET	92.70
	H2O-PVC CAP	10.27
	HEATING REGISTERS-CITY H	891.70
	CITY SHOP HOT H2O HOOK U	269.86
	LIB-POSTAGE	75.14
	PD GASOLINE	235.79
	LIB-BOOKS	24.95
	LIB-SUPPLIES	122.92
	LIB-BOOKS	161.06
	LIB-VIDEO	481.50
	YRLY SUPPORT THRU 5/03	750.00
	LIB-PHONE	5.85
	CODE UPDATES	150.15
	PHONE BILL	637.25
	ROCK-WATER REPAIRS	223.51
	1/4 CIGARETTE PERMIT REF	18.75
	3/02 CLEANING	300.00
	LIB-GIFTS/MEMORIALS	341.00
	INS REIMB	64.13
	H2O TEST	60.00
	INS REIMB	233.30
	INS REIMB	82.90
	MATS-CITY HALL	51.30
	BOOKS	37.84
	2002 FRANKLIN ST PUCT	66.41
	BD OF ADJ	28.46
	COUNCIL PROCEEDINGS	134.39
	CONC BIDS AD	141.75
	WATER AEROBICS	94.50
	AQUATIC CNTR	31.50
	SUMMER HELP	63.00
	GASOLINE	678.40
	20' 1/2 X 2 FLAT	46.00

FTSB/PETTY CASH/LIBRARY
GENES EXPRESS MART
HEARTLAND AG-BUSINESS GR
HIGHSMITH INC
INGRAM
INVENSY'S METERING SYSTEM
IOWA COMMUNICATIONS NET
IOWA DEPT OF GENERAL SER
IOWA TELECOM
J & S FARM SUPPLY
JASSI GASOLINE CO
JS CLEANING
KAMISHIBAI FOR KIDS
KARSTEN, JENIFER
KEYSTONE LABORATORIES
KNOCK, STEVEN
KNOOP, ROBERT R
LAREY'S CLEANERS
MICROMARKETING ASSOC
MPC NEWSPAPERS

MULTI COUNTY OIL
NISSLEY WELDING INC

DATE 4/08/2002

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE

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OFFICE EXPRESS		
OXFORD UNIVERSITY PRESS		
PITNEY BOWES		
QUALITY WINDOW CLEANING		
QWEST		
RECORDED BOOKS INC		
SAYLOR & TINDAL LAW OFFI		
SIINN, TAMMY		
SPRATT, JULIE		
STEVE'S TYPEWRITER		
TESTAMERICA INC		
THOMAS BOURGEGY & CO INC		
TIP RURAL ELECTRIC COOP		
TNT LANDSCAPING		
UNIVERSITY OF CHICAGO		
US CELLULAR		
WILLIAMSBURG CARQUEST		
WILLIAMSBURG FAST STOP		
LIB-SUPPLIES		27.90
LIB-GIFTS & MEMORIALS		149.33
POSTAGE METER CARTRIDGES		133.15
CITY HALL WINDOWS X 5		25.00
POLICE PHONE		40.44
LIB-BOOKS		92.40
FIRE DEPT 28E		112.50
RECREATION		262.50
MISC/COUNCIL MTGS		1,155.00
MILEAGE		94.90
INS REIMB		71.87
LIB-EQUIPMENT		109.46
SEWER TEST		270.00
LIB-BOOKS		101.06
ELECTRIC BILL		819.58
2 LG FIRLDS MAINT		268.75
LIB-BOOKS		11.22
CELL PHONES		161.54
SEWER SUPPLIES		256.66
CAR WASH		7.00

DATE 4/08/2002

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS

EXPENDED
24,524.03

LIQUID

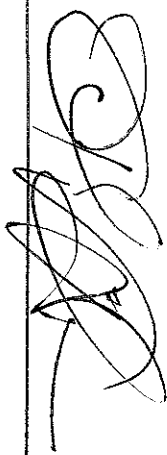
ACCRUAL

01	RECAP TOTALS	
06	FUND TOTALS	
08	GENERAL	
34	ROAD USE TAX	
51	LIBRARY	
52	2001 STATE STREET RECONSTRUCTION	
	WATER	
	SEWER	

	EXPENDED	10,115.27
		3,148.78
		2,197.53
		66.41
		4,493.44
		4,502.60
		24,524.03

LIQUID

ACCRUAL



Thomas P. Williams



Paul Spaulding

DOC. NO. **03506**
 REC. FEE 20.00
~~Williamsburg 1.00~~

Filed for Record this 24th day of
April 20 02 at 9:35AM
 Book 574 Page 293-296
 Sue Peterson, Iowa County Recorder

AGREEMENT
 Resolution 9-4-02

THIS AGREEMENT is made pursuant to Chapter 28E, 2001 Code of Iowa. It shall be known as the Williamsburg Fire Protection Resources Agreement and shall include the following public and private entities:

Williamsburg Volunteer Fire Department
 Williamsburg Rural Fire Department
 City of Williamsburg

The purpose of this Agreement is to designate the responsibilities and obligations for providing fire protection resources between the City of Williamsburg (hereinafter "City"), Williamsburg Volunteer Fire Department (hereinafter "Volunteer Fire Department") and the Williamsburg Rural Fire Department (hereinafter "Rural Fire Department").

IT IS AGREED AS FOLLOWS:

1. City shall be responsible for providing a Volunteer Fire Department manned by volunteers who are either residents of Williamsburg or reside within five (5) miles of the Williamsburg City Limits. (hereinafter "Volunteer Fire Department").
2. City shall provide at least one (1) fire truck:
 - a. City shall pay the insurance for said truck.
 - b. City is responsible for maintaining all equipment on said truck.
3. Rural Fire Department shall provide at least four (4) fire trucks:
 - a. Rural Fire Department shall pay the insurance on said trucks.
 - b. Rural Fire Department is responsible for maintaining all equipment on said trucks.
4. City shall provide a building to house all fire protection trucks:
 - a. City shall pay insurance on the building
5. The insurance costs for liability insurance and worker's compensation coverage shall be as follows:
 - a. City will provide liability and worker's compensation on all firefighters for calls within the city limits.
 - b. Rural Fire Department will provide liability and worker's compensation on all firefighters for calls outside the city limits.
6. The City and Rural Fire Department shall work together to mobilize sufficient personnel to adequately respond to any emergency. All trucks, equipment and personnel may be mobilized for city and rural fire provided, however, that City will not be left unprotected.


7. This Agreement will become effective between the parties upon the date of execution of this Agreement provided all parties have approved of this Agreement by appropriate resolution.
8. City shall provide water to Rural Fire Department at no cost. Rural Fire Department shall make all reasonable efforts to monitor the amount of water used for any and all purposes. The amount of water used shall be reported to the City on the first Monday of each month.
9. The duration of this Agreement shall be perpetual in nature until terminated by any of the parties. Any party may terminate its participation by a resolution passed by the governing body or board upon ninety (90) days notice to all other parties.
10. Upon execution by all parties hereto, this Agreement shall be filed with the Secretary of State and recorded with the Iowa County Recorder.

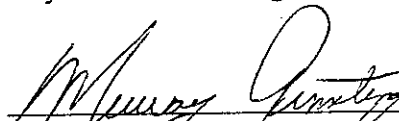
This Agreement is filed and dated by the respective parties as follows:

CITY

City of Williamsburg

Attest:

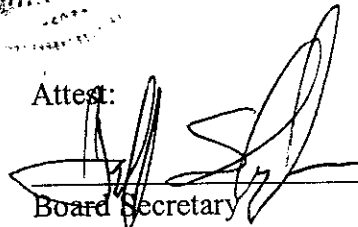

Jennifer J. Katsten, City Clerk


Murray Armstrong, Mayor

RURAL FIRE DEPARTMENT

Williamsburg Rural Fire Department

Attest:



Board Secretary

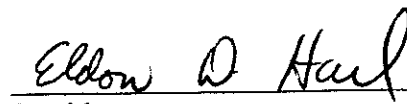

President

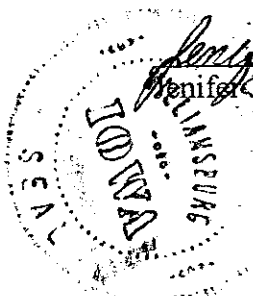
VOLUNTEER FIRE DEPARTMENT

Williamsburg Volunteer Fire Department

Attest:


Secretary



President



STATE OF IOWA)
) ss:
COUNTY OF IOWA)

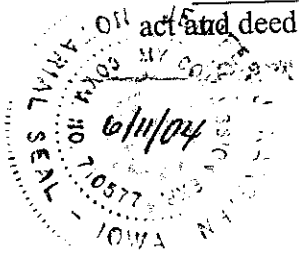
On this 8th day of April, 2002, before me, Julie Spratt
a Notary Public in and for the State of Iowa, personally appeared Murray Armstrong and Jenifer J. Karsten, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Williamsburg, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution Adopted by the City Council, under Roll Call No. 9-4-02 of the City Council on the 8th day of April, 2002 and that Murray Armstrong and Jenifer J. Karsten acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Julie Spratt
Notary Public in and for the State of Iowa
Julie Spratt



STATE OF IOWA)
) ss:
COUNTY OF IOWA)

On this 8th day of April, 2002, before me Jenifer J Karsten a
Notary Public in and for the State of Iowa, personally appeared Dean Trimpe
and Jeff Slaymaker, to me personally known, and, who, being by me duly
sworn, did say that they are the President and Board Secretary, respectively of the Williamsburg
Rural Fire Department; that the said instrument was signed on behalf of the said Williamsburg
Rural Fire Department by authority of its board of directors and the said Dean Trimpe
and Jeff Slaymaker acknowledged the execution of said instrument to be the voluntary
act and deed of said corporation by it voluntarily executed.

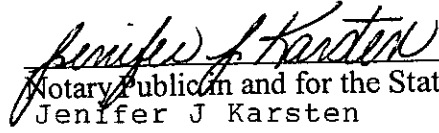


Jenifer J Karsten
Notary Public in and for the State of Iowa
Jenifer J Karsten

STATE OF IOWA)
) ss:
COUNTY OF IOWA)

On this 8th day of April, 2002, before me Jenifer J Karsten a
Notary Public in and for the State of Iowa, personally appeared Eldon D Harl
and Rick M Wardenburg, to me personally known, and, who, being by me duly sworn, did
say that they are the President and Board Secretary, respectively, of the Williamsburg Volunteer
Fire Department; that the said instrument was signed on behalf of the said Williamsburg
Volunteer Fire Department by authority of its board of directors and the said Eldon D Harl

and Rick Wardenburg acknowledged the execution of said instrument to be the voluntary act and deed of said corporation by it voluntarily executed.



Notary Public in and for the State of Iowa
Jenifer J Karsten



RESOLUTION 10-4-02
FORM OF CONTRACT

CITY OF WILLIAMSBURG
2002 FRANKLIN ST. EXTENSION PROJECT

THIS AGREEMENT, made and entered into this 8th day of April, 2002, by and between the City of Williamsburg, Iowa, party of the first part, hereinafter referred to as the "Owner" and Heuer Construction, Inc., party of the second part, hereinafter referred to as the Contractor.

WITNESSETH

THAT WHEREAS the Owner has heretofore caused to be prepared certain drawings, specifications, and Form of Proposal dated the 28th day of February, for the City of Williamsburg 2002 Franklin Street Extension, for Williamsburg, Iowa under the terms and conditions therein fully stated and set forth, and whereas, said drawings, specifications and proposal accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified:

NOW THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work and for the sum listed below:

CITY OF WILLIAMSBURG
2002 FRANKLIN STREET
EXTENSION

CONTRACT AMOUNT \$ 257,388.50

2. That this contract consists of the following component parts which are made a part of this Agreement and Contract as fully and absolutely as if they were set out in detail in this Contract:
 - a. This Instrument
 - b. Addendum Numbers 1, _____ and _____
 - c. Form of Proposal (signed copy)
 - d. General Conditions
 - e. Special Conditions
 - f. Specifications
 - g. Drawings

The components listed above are complimentary and what is called for by one shall be as binding as if called for by all. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the most stringent provision shall govern.

3. That payments are made to the Contractor in accordance with and subject to the

FORM OF CONTRACT

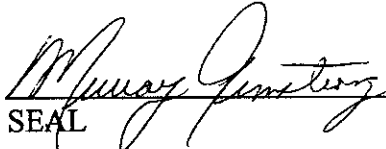
provisions embodied in the documents which are hereby made a part of the Contract.

4. That this Contract is executed in four (4) original copies.
5. That the Contractor shall complete and have in service:
 - Phase I (as shown on plans) prior to April 25, 2002.
 - Phase II (as shown on plans) prior to May 10, 2002.
 - Phase III (as shown on plans) prior to May 24, 2002.
 - Phase IV (as shown on plans) prior to July 1, 2002.
6. That liquidated damages in the amount of \$300 per calendar day will be assessed for failure to meet each deadline above.

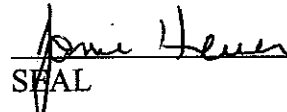
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date first written above.

CITY OF WILLIAMSBURG, IOWA

CONTRACTOR


SEAL

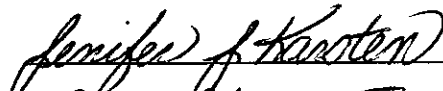
Mayor
(Title)


SEAL

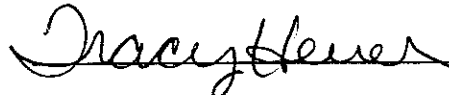
Pres.
(Title)

ATTEST:

ATTEST:



City Clerk/Treasurer
(Title)



Title (Company Official)

Concession Stand Equipment

Equipment	Purpose	Star Equipment Cedar Rapids	Gold Metal Des Moines	Wal-Mart	Target	Other Suppliers
Popcorn Popper (12oz)	Popcorn		\$ 859.00			
Hot Dog Warmer (38 hot dog machine)	Hot Dogs/Polish Sausage	\$ 635.00	\$ 825.00			
Nacho Chip Warmer	Nachos	\$ 255.00	\$ 279.00			
Nacho Cheese Warmer	Nachos	\$ 255.00	\$ 369.00			
Food Warmer/Display	Pizza	\$ 1,100.00 (4 tier)	\$ 999.00 (3 tier)			
Food Warmer/Display	Hot Food/Fork Fritters/Mozz Sticks	\$ 1,100.00 (4 tier)	\$ 999.00 (3 tier)			
Slush Machine (2 bowl machine)	Slush		\$ 3,695.00			\$ 1,295.00 LaRue - includes \$900 discount if ordered in April
Microwave (Light Commercial)	Miscellaneous	\$ 195.00 (1000 watt)		\$ 69.87	\$ 62.90	\$ 79.00 Best Buy
Freezer	Ice Cream/Frozen Foods	\$ 810.00 (\$1910 - Upright Stainless Steel)				\$ 269.00 Best Buy (15 cu ft) \$ 359.00 Best Buy (19 cu ft)
Roaster (small 8-10 qt)	Warning-Chicken Sand.				\$ 39.99	\$ 49.99 KMart
Crock Pot (Large 5-6 qt)	Maldites/Walking Taco Meat			\$ 29.96	\$ 29.99	\$ 29.99 KMart
Refrigerator	Miscellaneous? Break Room					\$ 359.00 Best Buy (18 cu ft topmt)
Hot Air Convection Oven	Pork Fritters/ Mozz Sticks, etc.					\$ 64.00 KMart \$ 64.60 Best Buy
Cash Register (10 programmable keys)	Admissions Area					\$ 125.00 Tanger (used) \$ 499.00 Business Control Systems
Cash Register (66 programmable keys)	Concession Area					\$ 659.00 Business Control Systems \$ 599.00 IA Book & Supply (LI Duty)
Cash Register (56 programmable keys)	Concession Area					\$ 699.00 Business Control Systems \$ 599.00 IA Book & Supply (LI Duty)

7/2003/98

Star Equipment

Prices do not include freight costs (depends on volume)
Discount may be available on larger items (depends on timing of ordering)