

August 24, 2015  
Williamsburg City Council Meeting Minutes

Mayor Murphy called the meeting to order at 7:30 p.m. with the pledge of allegiance and noted council members Bunge, Grier, Kirkpatrick, Kubas and McGovern present. Also present was City Attorney Eric Tindal, Public Works Director John Avery and City Clerk Shelley Annis.

Motion McGovern, 2<sup>nd</sup> Grier to approve the agenda and consent agenda items – all aye.

Mayor Murphy asked Council members with terms expiring to report if they were planning to run for re-election this fall. Council member Kubas indicated he would not submit papers, but if was written in, would consider accepting. Council member Kirkpatrick announced he will not run, Council member Grier announced he will run. Mayor Murphy announced he will run.

Jennifer Fencl, Environmental Services Director with East Central Iowa Council of Governments (ECICOG) provided information to the Council in regards to garbage & recycling haulers that provide collection services to the Williamsburg area, as well as whether or not surrounding cities contract those services for their residents and whether or not those cities charge their residents for providing those services. Council member McGovern questioned how many haulers accept co-mingled recyclable materials. Fencl reported all haulers listed except for Cox Sanitation accept co-mingled materials. McGovern also questioned if a fuel surcharge is a typical additional charge for those cities that contract with a hauler. Fencl reported that when fuel is high, it is typical to pay a fuel surcharge, but normally will be dropped at some point or be set based on data of per gallon cost for fuel. Fencl informed the Council of a Solid Waste Alternative Program (SWAP) Grant through the Iowa DNR with 25% match from the City if the City chose to go to a co-mingled recycling service. Fencl could also provide a draft RFP or provide assistance for proposals if the Council chooses to and Fencl would review any contract the Council might consider.

Council received a request from the Williamsburg Area Chamber of Commerce for the \$2,786.00 budgeted in FY2016 and allocated for the Chamber. The Chamber will use this money to print “Think Williamsburg” brochures. Clerk Annis informed the Council that the \$2,786.00 was approved in the budget therefore questioned whether or not the Council wished to approve the request for such money. Council agreed that if such money was approved in the budget, there was no need to approve payment when requested.

Motion Kirkpatrick, 2<sup>nd</sup> Kubas to approve the request from WHS Football parents to rent the Fire Station for the annual football banquet slated for November – all aye.

Motion Kirkpatrick, 2<sup>nd</sup> McGovern to approve Resolution 109-15 directing the Iowa County Elections Commission to place the question for the continuation of a Capital Improvement Reserve Fund and levy a tax not to exceed 67 ½ cents per thousand dollars of taxable valuation for the purpose of street & sewer improvements not to exceed 5 years beginning with fiscal year 2018 on the November 3, 2015 election ballot. Kubas, Kirkpatrick, Grier, McGovern, Bunge – aye.

Motion Bunge, 2<sup>nd</sup> Grier to approve Resolution 110-15 adopting the Iowa League of Cities Record Retention Manual as a guide for retention and disposition of records for the City of Williamsburg. Bunge, McGovern, Grier, Kirkpatrick, Kubas – aye.

Motion Bunge, 2<sup>nd</sup> McGovern to set a public hearing for Monday, September 14, 2015 at 7:30 p.m. for a request to rezone property located at 403 Court St from RS to C1 – all aye.

Council reviewed correspondence from EMC Insurance regarding a claim for damages and reviewed the Debt Obligation Report as submitted to the State Treasurer.

Motion Kirkpatrick, 2<sup>nd</sup> Grier to adjourn the meeting at 8:15 p.m. – all aye.

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Shelley Annis, City Clerk/Treasurer